

TOWN OF AVON



2011–2012 ANNUAL REPORT
2013 CALENDAR

**TOWN OF AVON, CONNECTICUT
ANNUAL REPORT for 2011/2012 and CALENDAR YEAR 2013**

Accounting, Division of	22
Assessment, Board of Appeals	30
Assessor's Office	24
Avon Day Committee	32
Avon Facts and Information in Brief	1
Avon Free Public Library	14
Avon Historical Society	33
Avon Police Department	10
Avon Public Schools/Avon Board of Education	8
Avon Volunteer Fire Department, Inc.	33
Avon Water Pollution Control Authority (AWPCA)	26
Avon Youth Services Bureau	34
Budget Summary FY 2012/2013	35-36
Building Department/Fire Marshal	28
Collector of Revenue	24
Committee on Aging	28
Department and Division Heads, Board of Education	IFC
Department of Planning and Community Development	29
Elected and Appointed Officials	IBC
Farmington Valley Health District	31
Farmington Valley Visiting Nurse Association	34
Finance, Board of	6
Finance Department	22
Human Resources Department	20
Information Technology Program	32
Inland Wetlands Commission	29
Natural Resources Commission	31
Public Works, Department of	12
Recreation and Parks Department	16
Registrar of Voters	18
Simsbury Regional Probate Court	20
Social Services Department	27
Social Services Senior Center Division	27
Telephone Numbers	IFC
Town Attorney	4
Town Clerk	18
Town Council	2
Town Engineer	26
Town Manager	4
Town of Avon Organizational Chart	1
Town Planning & Zoning Commission	30
Zoning Board of Appeals	29
Zoning Enforcement and Environmental Compliance, Division of	30

DEPARTMENT AND DIVISION HEADS

Town Manager	Brandon Robertson.....	(860) 409-4300
Assistant Town Manager	Steve Bartha	(860) 409-4377
Assessor	Harry DerAsadourian ..	(860) 409-4335
Avon Volunteer Fire Department	Kenneth Sedlak	(860) 673-6718
Building Official	James Sansone	(860) 409-4316
Chief of Police	Mark Rinaldo	(860) 409-4214
Collector of Revenue	Deborah Fioretti	(860) 409-4306
Deputy Director of Public Works	Alexander M. Trujillo ..	(860) 673-6151
Director of Finance	Margaret M. Colligan ..	(860) 409-4344
Director of Health (Farmington Valley Health District)	Jennifer C. Kertanis	(860) 352-2333
Director of Human Resources	William F. Vernile	(860) 409-4303
Director of Planning & Community Development	Steven M. Kushner	(860) 409-4329
Director of Public Works	Bruce C. Williams	(860) 673-6151
Director of Recreation and Parks	Glenn M. Marston	(860) 409-4333
Director of Social Services	Alan E. Rosenberg	(860) 409-4346
Emergency Management Director	James W. DiPace	(860) 409-4390
Fire Chief	Michael Trick	(860) 677-2644
Fire Marshal	James W. DiPace	(860) 409-4319
Library Director	Glenn Grube	(860) 673-9712
Public Works Foreman (Buildings & Grounds) <i>Acting</i>	Paul Hoekman	(860) 673-6151
Public Works Foreman (Roadways)	Paul Welsh	(860) 673-6151
Town Accountant	Laurie Dorn	(860) 409-4339
Town Clerk	Ann L. Dearstyne	(860) 409-4310
Town Engineer	Lawrence E. Baril	(860) 409-4378

BOARD OF EDUCATION

Superintendent of Schools	Gary S. Mala	(860) 404-4700
Assistant Superintendent for Teaching and Learning	Donna Nestler-Rusack ..	(860) 404-4700
Director of Finance and Operations	John H. Spang, Jr.	(860) 404-4707
Director of Pupil Personnel Services	Dr. William Hickey	(860) 404-4710
Director of Facilities	Peter Gaski	(860) 404-4733
Principal, Avon High School	Jason Beaudin	(860) 404-4745
Assistant Principal, Avon High School	Jeffrey Sunblade	(860) 404-4740
Assistant Principal, Avon High School	Kathryn Lawson	(860) 404-4740
Principal, Avon Middle School	Marco Famiglietti	(860) 404-4770
Assistant Principal, Avon Middle School	James Pappa	(860) 404-4770
Principal, Roaring Brook School	Dr. Crisanne Colgan	(860) 404-4810
Assistant Principal, Roaring Brook School	Lawrence Sparks	(860) 404-4810
Principal, Pine Grove School	Gail Dahling-Hench	(860) 404-4790
Assistant Principal, Pine Grove School	Jess Giannini	(860) 404-4790
Principal, Thompson Brook School	Anne Watson	(860) 404-4870
Interim Assistant Principal, Thompson Brook School	Rita Peretto	(860) 404-4870

About the Front Cover: Avon Free Public Library
Photo Courtesy of James DiPace, Fire Marshal/Emergency Management Director

About the Back Cover: October 2011 Snow Storm
Photos Courtesy of: Keith Chambers, Dina Pelletier, Eric Schulman & Meg Weist

AVON - FACTS AND INFORMATION IN BRIEF

SETTLED - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

GOVERNMENT - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

SCHOOLS - In September 2012, school population numbered 3,409 students: 1,091 attended Avon High School; 610 attended Avon Middle School; 548 Thompson Brook Grade 5/6 School; 571 Roaring Brook School; and 589 in the Pine Grove School. The Avon Old Farms School, a private school for boys, is located in Town and has an enrollment of 408 students.

LIBRARY - The Avon Free Public Library is located on Country Club Road. Its collection includes 85,727 items in print, 10,713 non-print, and 245 magazines subscriptions. Annual circulation for 2011/2012 was 211,888. There are 50 computer workstations for the public plus wireless access throughout the building. Use of its 20 online databases remains steady, both in the Library and from home or office. Programs for children and adults were held off-site while the Library was undergoing a major renovation and expansion of the facility. These programs included story times, lecture programs, and book discussion groups for all ages. 46% of Town residents have a library card. There are 8 full-time staff and 28 part-time. The Library is open throughout the week; and Sundays, January-March.

PLANNING AND ZONING - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2006, is utilized to assure orderly growth and development.

FIRE DEPARTMENT - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 70 firefighters, 9 fire police, 19 administrative members, 13 Explorers, 24 active veterans, and 10 senior veterans, 33 lifetime members, and 13 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department is committed to positive community relations and embraces the community-oriented policing philosophy. The Avon Police Department has an authorized full-time force of 35 sworn officers. The organization is a para-military structure consisting of a chief, a captain, two lieutenants, eight sergeants, three detectives, 18 sworn patrol officers, a community relations officer, and a regional task force officer. There is one FBI National Academy graduate. The Department employs six full-time and two part-time civilian dispatchers, one administrative secretary, and two full-time records aides. The Department is equipped with marked and unmarked police vehicles. All patrol vehicles are equipped with Mobile Data Terminals and Automatic External Defibrillators. Mobile Data Terminals allow police officers to instantly access the Connecticut Motor Vehicle Department, the National Crime Information Center (NCIC) in Washington D.C., the Connecticut Corrections Department, and the twenty-eight other towns in the capitol region. The Avon Police Department officers are the first responders for medical incidents.

INFORMATION DIRECTORY

POLICE AND FIRE EMERGENCY911

Police (Routine Calls)(860) 409-4200

Avon Chamber of Commerce(860) 675-4832

Avon Historical Society(860) 678-7621

Avon Post Office(860) 678-0525

Avon Senior Center(860) 675-4355

Canine Control Officer(860) 409-4200/409-4205

CT Transit (Route 44 to Hartford).....(860) 525-9181

Dattco Bus Company (School).....(860) 404-4728

Department of Motor Vehicles(860) 263-5700

Dial-A-Ride (Martel Transportation LLC)..... (860) 693-8941

Elderly Nutrition Program(860) 675-4355

Energy Assistance(860) 409-4346

Farmington Valley Visiting Nurse Association.....(860) 651-3539

First Company Governor's Horse Guard.....(860) 673-3525

INFO-LINE.....211

Landfill(860) 673-3677

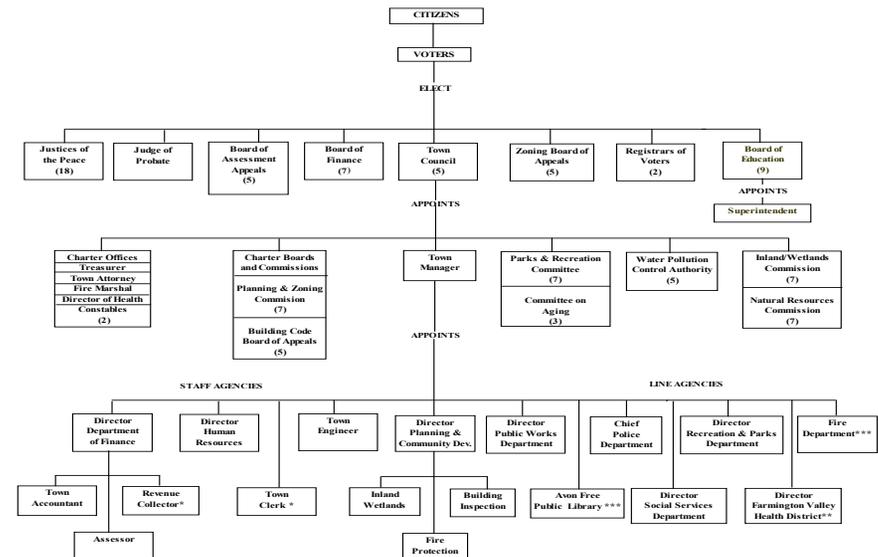
Meals-on-Wheels (McLean Home)(860) 658-3700

Registrars of Voters.....(860) 409-4350

Social Security Department ~ Hartford Office.....(860) 493-1857

State of Connecticut Department of Social Services.....(860) 723-1000

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



* Recommended by Manager, approved by Council.
 ** The Town participates in a Regional Health District.
 *** The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.

REPORT OF THE TOWN COUNCIL

MARK ZACCHIO, *Chairman*

The Annual Report for the 2011/2012 fiscal year is a summary of the activities of the Town's Departments, Boards and Commissions. It goes without saying that the biggest event of this year was Winter Storm Alfred, which struck Avon and the rest of the State at the end of October. This unprecedented event resulted in 100% power outage and more than 100 roadways blocked by fallen trees. Some parts of Town remained without power for almost two weeks. An emergency shelter was opened at the High School and staffed by Town employees and volunteers. More than 200,000 cubic yards of storm debris were removed from public roadways. To be sure, this storm was catastrophic, but the impact on Avon as a municipality and its residents was mitigated by the tireless efforts of staff, volunteers, and residents, who banded together to pull the Town through.

In January 2012, the Town Council welcomed its newest member, Christopher May, a Republican who was elected in November 2011. Mr. May replaced long-time Council Member Bill Shea, a Democrat, who served tirelessly for eighteen and a half years on the Town Council.

In February 2012, the Council received a presentation from the Planning Department on a very exciting development in Avon Park North. The Ensign Bickford Corporation developed a Master Plan to create a bicycle and pedestrian friendly "Village Center" on their 90 acre parcel located behind Town Hall. The Master Plan was approved by the Planning and Zoning Commission in March 2012 and, when fully built out, the project could result in upwards of 400,000 square feet of mixed-use commercial space, 400 residential units, and grand list growth yielding somewhere between \$1.7 million and \$2.5 million in new revenue.

In 2003, the Town purchased a 15.5 acre parcel on Thompson Road, which had been the site of a timing device manufacturer, MH Rhodes, from 1969 to 2001. The site's former use necessitated environmental remediation and well monitoring, but those processes were complete and signed off on by the State during the summer of 2012. Zoned as Open Space, the site was identified during the public hearing process as a good candidate for uses such as additional playing fields or open space. The site is also identified as a good candidate for athletic playing fields in the Town's Recreation Plan.

The Town has been successful in receiving more than \$700,000 in Small Town Economic Assistance Program (STEAP) funds from the State of Connecticut since 2008 to fund Streetscape Improvements along Route 44, including the installation of granite curbing, decorative lighting, and ADA sidewalks. This fiscal year, an additional STEAP application was prepared to continue this work, and plans began to extend the Streetscape Improvements north along Route 10 between Route 44 and Sperry Park using the Town's current balance of available STEAP funds.

On May 16, 2012, Avon voters approved the fiscal year 2012/2013 budget at referendum with a 2.37% spending increase and a 2.45% tax increase. This marked the fourth year in a row that the budget passed on the first referendum. Although it passed on the first attempt, this was not an easy budget year. Many of the capital requests that Council would have liked to fund had to be deferred to future years, in light of budget constraints.

Council was also pleased to learn in May that the State of Connecticut would be committing to pay 100% of the cost for the design, permitting, and construction of the Old Farms Road bridge and intersection improvement project, which, in conjunction with the Old Farms Road realignment project, has been on the Town's radar for more than twenty-five-years. Regarding the road portion of the project, it appears that the Environmental Assessment (step one) portion of the project will begin to pick up speed in fiscal year 2012/2013.

In June 2012, Council Members were pleased to attend the grand opening event celebrating the completion of the renovation and addition to the Avon Free Public Library. This project began to take shape in the mid-2000s, when the Town purchased and cleared two adjacent parcels on Country Club Road and Sunnybrook Drive. In October 2009, residents approved a \$9.5 million project budget at referendum, including \$1.0 million in State funds and \$500,000 in private fundraising from the

Library Board. The final project cost is estimated to be approximately \$8.61 million and, in October 2012, the Town will be issuing general obligation bonds to finance the Town's \$7.09 million portion of the project, which is \$890,000 less than what was approved by voters in October 2009. This project was made successful by the many stakeholders who played a role, from fundraisers to staff persons, to the Friends of the Library. And, it cannot be stressed enough what a great job the volunteer Building Committee did on this project, giving of their time for more than five years, from concept to grand opening. As a footnote to the library project, the Town's AAA rating was recently reaffirmed by both Standard and Poor's and Moody's in preparation of the issuance of general obligation bonds. The Town's Financial Advisor estimates that this rating will save the Town approximately \$130,000 in interest over the life of the bond.

Council Members were also pleased to attend the grand opening of the reconstructed Avon Middle School tennis courts in June 2012. Thanks to the efforts of local stakeholders working side-by-side with Town and BOE staff, this public-private project came together and resulted in an excellent new recreational asset that was paid for through a combination of fundraising, a USTA grant, in-kind services, and local funds. The updated courts will provide residents of all ages with greater access to the sport.

I am also pleased to report on a number of exciting energy efficiency related projects that came to fruition in fiscal year 2011/2012, including: creation of a comprehensive Town Energy Plan, paid for using ARRA funds, which will provide a "roadmap" for upgrading equipment and making energy related decisions moving forward; a \$36,000 grant from OPM to replace conventional Town Hall Campus lighting with high efficiency LED technology; and a \$24,000 ARRA grant to replace 9,000 bulbs throughout Avon schools with high efficiency models; and a host of energy related elements as part of the library renovation project.

In closing, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. Your attendance and input at our meetings assist us to recognize your expectations and we encourage your continued participation.



Photo (l to r) Christopher A. May, Pamela V. Samul, Mark Zacchio (Chairman), Douglas Evans, David Pena

DECEMBER 2012

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January 2013

FEBRUARY 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<i>1</i> NEW YEAR'S DAY Taxes Due TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	<i>2</i>	<i>3</i> Town Council	<i>4</i>	<i>5</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>6</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>7</i>	<i>8</i> Inland Wetlands Commission	<i>9</i>	<i>10</i> Natural Resources Commission AWPCA	<i>11</i>	<i>12</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>13</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>14</i>	<i>15</i> Planning & Zoning Commission	<i>16</i>	<i>17</i>	<i>18</i>	<i>19</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>20</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>21</i> MARTIN LUTHER KING, JR. DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	<i>22</i> Library Board Meeting	<i>23</i>	<i>24</i> Zoning Board of Appeals	<i>25</i>	<i>26</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>27</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>28</i> Board of Finance	<i>29</i> Planning & Zoning Commission	<i>30</i>	<i>31</i>	CHRISTMAS TREE PICK-UP 1/2/2013—1/31/2013 YEAR 2013 SPORTING LICENSES AVAILABLE JANUARY 2, 2013	

REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Per the Town Charter, the Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year. I am pleased to convey herewith those reports for the fiscal year ending June 30, 2012.

Fiscal year 2011/2012 was another busy year in Avon in terms of construction activity and infrastructure improvements. The Avon Free Public Library Addition and Renovations project was brought to a successful completion in April 2012 by the many volunteers, staff members, and contractors involved. The Library Board donated its \$500,000 contribution in December of 2011 and raised an additional \$500,000. The Town received the full \$1.0 million grant from the State Library this fiscal year. I am pleased to report that the project was finished *nearly* on time (despite a difficult weather year) at a total cost of \$8.61 million, or roughly \$900,000 under the original budget.

Road maintenance continues to be a high priority for the Town Council, and fiscal year 2011/2012 was no exception. This year, work focused on the reconstruction and repaving of Deepwood Drive and Buckboard Lane, and funding in the amount of \$302,797 was approved in the fiscal year 2012/2013 budget. This year also saw significant progress made toward the completion of the Haynes Road sewer project. One of the construction highlights this year was the restoration of the Avon Middle School Tennis Courts. This project was a joint effort between the Town, the Board of Education, and stakeholders in the community and would not have happened without the cooperative efforts of all parties. The new courts immediately began seeing use upon completion in June 2012.

With the state and national economies continuing to struggle, the Town of Avon continues to actively seek out areas for cost savings to position the Town for what is shaping up to be the new fiscal reality. To the extent possible, the Town has continued to contract out for services, such as grounds and building maintenance, janitorial services, and snow removal. The Town continues to participate in regional purchasing and cooperative bidding through the State of Connecticut, Capitol Region Council of Governments, Connecticut Conference of Municipalities, and other consortiums; in total, the Town currently participates in 22 such joint procurement processes. In addition, the Town and Board of Education continue to explore ways to streamline operations as outlined in the Matrix Study. Two specific administrative improvements resulting from the Matrix Study were the introduction of time and attendance software and the upgrade to the Town's financial software system (purchased in 1982 and last updated in 1995). These investments will greatly improve operational efficiency across departments. The Town also continues to explore opportunities for inter-local cooperation, such as the shared Animal Control and Assessor positions with the Town of Canton.

Another way the Town is able to enhance the way it does business in a challenging economy is by aggressively pursuing grant opportunities. In January 2012, the Town applied for and received a \$36,000 grant to purchase high efficiency LED lighting for the Town Hall Campus, DPW, and Countryside Park. In June 2012, the Town prepared an application for \$450,000 under the Small Town Economic Assistance Program to finish work on the Village Center Streetscape Project, which involves the installation of granite curbing, decorative lighting, and ADA compliant sidewalks on both sides of Route 44 between the Town Green and Avon Old Village as well as north on Simsbury Road and south on Old Farms Road. To date, the Town has received more than \$700,000 in funding under STEAP for this project. Many of the local measures of economic health continued to show comparative strength in Avon. For example, the October 2011 Grand List grew by 1.12%, or \$29.5 million. The Avon Building Department issued more than 20 residential housing permits at an estimated total value of \$9.6 million in fiscal year 2011/2012. At the close of fiscal year 2011/2012, the Avon Clean Energy Commission presented its comprehensive, town wide energy plan to the Town Council. The grant funded plan focuses on the assets and operations of both the Town and

Board of Education and includes detailed analysis of current energy use and recommendations to reduce or improve energy consumption in the short-term and long-term.

Among the most noteworthy events in fiscal year 2011/2012 was the winter storm that struck the Town in October. It goes without saying that this was a catastrophic event for the Town, but thanks to the hard work of staff and volunteers, I am pleased to report that the Town of Avon not only "survived," but really came through with flying colors under extremely difficult circumstances.

In closing, I want to thank all those who help make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2012/2013 and to ensuring that services are provided to residents as efficiently and effectively as possible.

REPORT OF THE TOWN ATTORNEY

DWIGHT A. JOHNSON, *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions and departments. The Town Attorney meets with the Town Manager on a monthly basis to review the status of pending matters.

Claims brought against the Town demanded a substantial part of the Town Attorney's work over the past year. Although claims filed in court or with administrative agencies are frequently handled by the Town's insurance defense counsel, the Town Attorney itself handles numerous labor and employment issues. Consistent with past years, the Town continues to have success in defending its employment actions when challenged. During the past year, all union grievances that were taken to arbitration, all labor charges that were filed with the Labor Board, and the sole appeal of an unemployment claim were decided in the Town's favor. During the year, we also spent substantial time defending several claims by retired police officers for disability benefits under Connecticut's Heart and Hypertension Act. As of the date of this report, one of those has been dismissed, one was settled, and the others remain pending.

We often counsel Town officials concerning matters that have the potential to lead to litigation. In cases where the Town or its properties have been damaged, we work with the Town to seek a resolution that avoids litigation. This year, for example, we worked closely with the Town when it was discovered that a property owner had wrongfully removed a substantial number of trees from Town property. We were able to settle the matter to the Town's satisfaction, including the recovery of the Town's attorneys' fees. In addition, the dispute concerning the boiler at the high school, which was noted in the 2011 Report, was resolved to the satisfaction of the Town and the Board of Education.

The Town Attorney also assists the Town with respect to more routine matters. During the past year, these included the review of certain policies and practices of the Town and its departments to update them for changes in State law. We also worked with the Town and the Water Pollution Control Authority to review existing regulations and policies and to develop an ordinance to address unauthorized discharges to the wastewater system. At the end of the fiscal year, this work continued.

During this past fiscal year, the Town completed, with our assistance, its review of the Town's options for waste disposal and recycling in light of the impending expiration of its existing agreement with the Connecticut Resources Recovery Authority. After considering the various proposals of the CRRRA and alternative vendors, the Town decided to enter into a new, more advantageous contract with the CRRRA.

JANUARY 2013

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February 2013

MARCH 2013

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<p>IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPARTMENT</p> <p>The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.</p>					1 Tax Payment Deadline	2 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	4	5 Inland Wetlands Commission	6 Avon Clean Energy Commission (ACEC)	7 Town Council	8	9 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
10 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	11	12 Library Board Meeting	13 ASH WEDNESDAY	14 AWPCA VALENTINE'S DAY	15	16 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
17 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	18 TOWN HALL, LANDFILL LIBRARY & SCHOOLS CLOSED	19-21 Presidents' Day & Winter Recess - No School			22	23 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
24 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	25 Board of Finance	26 Planning & Zoning Commission	27	28 Zoning Board of Appeals		

REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairperson*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, the operation of the schools, debt service, and capital improvement projects for approval at a referendum and, then, upon a favorable vote, to set the property tax mill rate for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the tax rate. The Board of Finance also reviews and, if appropriate, approves budget adjustments during the fiscal year to reflect increases in revenues from grants or other sources and increases in expenditures due to unanticipated conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review the Town's and the Board of Education's financial records and accounts. In addition, the Board of Finance is heavily involved in the tax impact and debt management aspects of proposed bonding for construction and other capital projects for the Town or its schools. In carrying out these functions, the seven elected members of the Board of Finance are sensitive to balancing the needs of a vibrant community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets.

The downturn in the national and regional economy that began in 2008 has affected both the Town and its residents. The decline in the growth of the Grand List, reductions in state aid, the fall-off in non-property tax revenues, plus the continued need to maintain and improve the things that make Avon the great place to live that it is – all these have combined to make the annual budget process more challenging than it may have been in the not-too-distant past. But, that's what the Board of Finance deals with and, in the spring of 2012, after careful consideration of comments expressed at the Public Hearing and in other communications from residents, we recommended a budget for the 2012/2013 fiscal year that increased combined spending levels by 2.37% and raised the mill rate by 2.45%.

This budget was the fourth in a row in which the percentage of mill rate increase was higher than the percentage of the combined spending increase. Our recommendation naturally generated a great deal of discussion, and we were extremely pleased that it was approved by a 66% to 33% margin.

While our recommended budget called for sacrifices and difficult choices from the entire Avon community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to the next fiscal year's budget, we will continue to be conscious of the condition of the economy and the impact of delaying capital expenditures that will need to be addressed in the future.

As a result of previous budget votes, the Town undertook a detailed inquiry in 2008 into all its operations to determine if they could be consolidated or otherwise performed more effectively or efficiently. The Board approved a supplemental appropriation to fund the study, and one of our members served on the Administrative Services Study Committee formed by the Town Council. This Committee retained a consultant to study the Finance, Human Resources and Facilities Management portions of the Town and Board of Education Budgets. That study is complete and our Board will continue to work with the community and the other boards to determine how some or all of the findings of the study can be implemented.

During the year, the Board continued to work very closely with the Town Manager, the Director of Finance, the Assessor and an independent financial consultant to oversee the management of existing debt and to review the Town's ability to take on new borrowing. Avon's next visit to the bond market will involve construction of the Library expansion that the voters approved in 2009.

Even in the face of increasing operating costs for both the Board of Education and the Town government, Avon has been able to maintain an appropriate surplus in its General Fund. The

availability of usable funds greatly facilitated the Town's swift and professional responses to both the late August 2011 hurricane and the "Halloween" snow storm that caused so many problems with downed trees and power lines. In the face of these unprecedented challenges, the Town has been able to retain its coveted "AAA" credit rating. Avon is very fortunate to have a solid and mixed tax base and fiscally conscious management, all of which contribute to its relatively stable tax rate and excellent credit rating.

The Board was saddened by the departures from our ranks of Bret Eisenlohr and Bill Hooper, both of whom served our community with skill, honor, pride and dignity. We will miss them greatly. But at the same time we are delighted to have two new members, Dean Hamilton and Brian Stoll. They bring fresh energy and new perspectives to our Board, and we look forward to their contributions to our wonderful Town. And, we are pleased to report that in recognition of Tom Gugliotti's long and valued service to our Board and to the community, we elected him to the newly-created position of Vice Chairman.

The firm of Blum, Shapiro & Company, P.C. is preparing the annual independent auditor's report of the Town of Avon for the fiscal year ending June 30, 2012, and this should be available for inspection in the Town Clerk's office by December 31, 2012.

Our Board will continue to follow what it believes to be a positive approach to budgeting: the formal public hearings and informal public workshops that are held every spring should involve a "conversation" among local residents and businesses about Avon's overall budget philosophy and priorities on a broad basis, and not simply be a debate about whether and how much to increase spending and tax levels over the current year's budget. The Board believes that this approach will make the budget process much more open and responsive to the needs and desires of everyone in Avon.

The Board of Finance welcomes comments and suggestions from Town residents, whom we invite to attend our meetings, hearings and workshops. Regular meetings are held on the fourth Monday of every month at 7:00 p.m. in the Council Chamber at Town Hall. We actively seek your input on how best to match spending expectations with fiscal realities.



*Photo (l to r) Dean C. Hamilton, Margaret H. Bratton, Catherine M. Durdan, Thomas F. Harrison (Chairman), Thomas A. Gugliotti, James E. Speich, Brian M. Stoll
Photo Courtesy of Jessie Sawyer; avon.patch.com*

FEBRUARY 2013

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March 2013

APRIL 2013

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					1	2 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	4	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
10 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. DAYLIGHT SAVING TIME BEGINS	11	12	13	14 Natural Resources Commission AWPCA	15	16 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
17 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. ST. PATRICK'S DAY	18	19 Planning & Zoning Commission Library Board Meeting	20	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
24 Last Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. PALM SUNDAY	25 Board of Finance	26 PASSOVER BEGINS	27	28	29 GOOD FRIDAY <div style="border: 1px solid black; padding: 2px; display: inline-block;">TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED</div>	30 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
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REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

GARY S. MALA, *Superintendent of Schools*

Mission

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility.

Continuous improvements to the programs and services provided to Avon's school age children is the primary focus for the Board of Education to ensure high standards of student achievement at the local, state and national levels, which is a direct result of the quality of teaching and learning in all the Avon schools. The Board of Education supports the efforts of the district leadership team by maintaining policies that support innovate, creative and global thinking. This work is advanced through reapportion of allotted funding, plus personnel policies and labor agreements that seek to secure and retain talented professionals at all levels.

The 2011-2012 year was a pivotal year for the Avon Public Schools and resulted in a successful reflection year that served to recalibrate the various constituent groups in our community and the work of the schools. Highlights include:

- A new Strategic Plan for the Avon Public Schools was achieved through a collaborative process that resulted in a conceptual map for the work of the Board of Education for the next five years; and, a formal curriculum revision process was commenced in English Language Arts and Mathematics, grades Kindergarten through 12, with all other content areas to follow in the immediate future. The district continued efforts toward preparing Avon High School for the accreditation Self-Study and visitation processes by the New England Association of Schools and Colleges.
- Third party reviews of district operational practices were sought and serve as the foundation for achieving more efficient practices; efforts to establish collaborative and cooperative programs resulted in a regional approach in some areas.
- Installation of key leadership roles were established, including Assistant Superintendent for Teaching and Learning and Assistant Superintendent for Finance and Operations. The district also reorganized and established staff leadership roles and implemented an equitable distribution in staff and resources among all schools. It is important to note that the above was achieved within the approved budget appropriation to the district.
- The district, in cooperation with other elected Boards, implemented the use of a new financial system to maintain transparent accounting practices and the transition to gross budgeting.
- The Board of Education and all schools enhanced and refined efforts to provide proactive and timely communications to all residents through use of the internet and email systems, and scheduled public information sessions.

Last, but certainly not least, the Board of Education and Central Administration maintains an organizational structure which effectively uses subcommittees in many key areas. The work of the subcommittees and the departments and schools are clearly outlined on the district website at www.avon.k12.ct.us.

Avon Board of Education Board Membership and Subcommittee Assignments	
Chairperson:	Peggy Roell
Vice Chairperson:	William Stokesbury
Secretary:	Houston Putman Lowry
Alternative Funding Committee:	Jay Spivak (<i>Chairperson</i>), Wendy Howard, Brian Glenn
Audit Committee:	Houston Putman Lowry (<i>Chairperson</i>), Brian Glenn, Peggy Roell
Budget Committee:	William Stokesbury (<i>Chairperson</i>), Committee of the whole
Capital Budget Committee:	William Stokesbury (<i>Chairperson</i>), Katharine Zirolli, Jeff Bernetich, Jay Spivak
Finance Committee:	Katharine Zirolli (<i>Chairperson</i>), Peggy Roell, Jay Spivak
Personnel Committee:	William Stokesbury (<i>Chairperson</i>), Wendy Howard, Ames Shea
Policy Committee:	Katharine Zirolli (<i>Chairperson</i>), Jeff Bernetich, Houston Putnam Lowry
Regional Planning Committee:	Jeff Bernetich (<i>Chairperson</i>), Brian Glenn
Board Representative/Liaisons	
CREC:	Brian Glenn
Univ. of Hartford Magnet School:	Ames Shea
Town Council:	Wendy Howard, Ames Shea
Board of Finance:	William Stokesbury
Administrative Services:	William Stokesbury
Insurance Committee:	William Stokesbury



Back row (1 to r): John Spang, Asst. Superintendent for Finance & Operations; Brian Glenn, BOE Member; Peggy Roell, BOE Chairperson; Donna Nestler-Rusack, Asst. Superintendent for Teaching & Learning; Gary S. Mala, Superintendent; Houston Putman Lowry, BOE Member; Jay Spivak, BOE Member; Jeff Bernetich, BOE Member
Front row (1 to r): Katharine Zirolli, BOE Member; Wendy Howard, BOE Member; Ames Shea, BOE Member
Not pictured: William Stokesbury, BOE Member

MARCH 2013
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April 2013

MAY 2013
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Inland Wetlands Commission PASSOVER ENDS	3 ACEC	4 Town Council	5	6 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
7	8 Annual Budget Hearing Senior Center 7:00 p.m.	9 Planning & Zoning Commission	10	11 AWPCA	12	13 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
14	15	16	17	18	19	20 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
Spring Recess - No School						
21	22 Board of Finance (if necessary)	23 Library Board Meeting	24	25 Zoning Board of Appeals	26	27 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
28	29	30 Planning & Zoning Commission			STREET SWEEPING BEGINS APRIL 8, 2013	

REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department continues to serve the citizens of Avon with dignity, equality, compassion, and remarkable professionalism. The Office of the Chief of Police is responsible for the overall operations of the Police Department and is under the command of Chief Mark Rinaldo. Captain Jeffrey Blatter joined the Police Department in December 2011 and assists the Chief in the daily operation of the organization. Captain Blatter also heads the Internal Affairs Division in the Office of the Chief. The Avon Police Department holds accreditation from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud of the fact that we have earned National Accreditation since 1993.

The Avon Police Department's authorized work force is 35 sworn officers. Department personnel constitute a diverse work force, with 29% classified as minorities. There are five women: two in executive management; one a police sergeant; one trained in truck inspections; and one assigned to Patrol. There are three major divisions within the Department: Patrol, Operations, and Administrative.

The Patrol Division is currently commanded by Lieutenant Christina Barrow. Avon Police officers are the first responders for medical calls, and all officers are medical response technicians. Each patrol car is equipped with the proper medical supplies including automatic external defibrillators. In the previous fiscal year, police officers responded to 1,593 medical calls throughout the town. On average, police officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes. Our ambulance provider now provides a paramedic ambulance in the Town of Avon 24/7. They are supplemented by UCONN Fire Department paramedics.

During fiscal year 2011/2012, police officers responded to 18,638 calls for police service. Patrol officers are very active in our schools, routinely meeting with students in grades K-4 at Roaring Brook, Pine Grove, and nursery schools concerning personal safety. Patrol officers also teach the DARE program to sixth grade students. In partnership with the Avon/Canton Rotary Club, the Department participates in the Amber Alert Program, a nation-wide alert system to locate missing children. Selected patrol officers are assigned as community liaisons in our larger communities of Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Honor Guard Officers volunteer and march in the Memorial Day Parade, and participate in openings at ceremonies, national sporting events, and funeral details. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Narcotics Team, Traffic Enforcement Team, and the Regional Gator Rescue all-terrain vehicle.

Traffic and truck enforcement remain a priority on Avon Mountain and other areas of town. Officer Susan Kassey is certified by the State of Connecticut Department of Motor Vehicles as a Commercial Vehicle Safety Alliance (CVSA) Inspector. From July 1, 2011 to June 30, 2012, officers stopped a total of 1,635 vehicles with 166 vehicle stops on Avon Mountain for various violations. There were 525 non-injury accidents, 87 accidents with injuries, and no fatalities during this time period. There is a significant decline in accidents on the mountain due a redesign of the roadway and enforcement efforts; during the reporting period, there were 17 non-injuries and 6 injury accidents on Avon Mountain Road.

The Detective Bureau is headed by Sergeant Jeffrey Gilbert. The main function is to support the Patrol Division by providing special expertise in criminal investigations. The following chart represents some of the activities the Department performs:

DEPARTMENTAL ACTIVITIES				
	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Administrative Detail	895	518	542	899
Arrest	281	246	254	280
Assault	9	4	6	10
Assist Other Agency	305	291	250	278
Background Investigation	19	53	52	58
Burglary	34	29	21	28
Community Relations	144	117	164	220
Computer Forensics	4	1	1	1
Court Detail	136	148	160	160
Disorderly Conduct	133	151	150	124
Fingerprints	242	169	168	233
Larceny	223	222	192	227
Pistol Permits	72	64	38	40
Robbery	1	2	1	1
Sex Offenses	5	7	4	5

The Operations Division is led by Lieutenant Kelly Walsh. It encompasses Records, Training, Communications Bureau, and Animal Control. The Communications Bureau operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 calls during the fiscal year. The Training Bureau is responsible for the coordination of police officer certification through the State of Connecticut, Police Officer Standards and Training Council (P.O.S.T.).



Avon Middle School Tennis Courts (Photo Courtesy of Laura Young)

APRIL 2013

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May 2013

JUNE 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
FY 2013/2014 Landfill Permits Go On Sale May 17, 2013			1	2 Town Council	3	4 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
5	6 ANNUAL TOWN MEETING SENIOR CENTER 7:00 p.m.	7 Inland Wetlands Commission	8	9 Natural Resources Commission AWPCA	10	11 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
12 MOTHER'S DAY	13	14	15 1 st Budget Referendum Senior Center	16	17	18 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
19	20 Board of Finance (if necessary)	21 Planning & Zoning Commission Library Board Meeting	22	23 Zoning Board of Appeals	24	25 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
26	27 MEMORIAL DAY <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED</div>	28	29	30	31	

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Bruce C. Williams, *Director of Public Works*
 Alexander M. Trujillo, *Deputy Director of Public Works*
 Paul Hoekman, *Acting Public Works Foreman (Buildings & Grounds)*
 Paul Welsh, *Public Works Foreman (Highway)*
 Michael Moran, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing excellent service to the public. Our motto is quality service and our goal is improved performance.

BUILDINGS AND GROUNDS: The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the division performs renovation and new construction projects throughout the town. Buildings and Grounds support all departments and, in fiscal year 2011/2012, responded to 671 service calls. The Division provides all of the technical expertise and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated to accommodate the sports needs and activities of the town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

AVON LANDFILL: The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Resident (includes one day & replacement permits)	1,134	1,002	922	735	720
Senior	531	570	722	644	668
Recycling	58	279	300	338	363
TOTAL	1,723	1,851	1,944	1,717	1,751

The station processes an average of 922 tons of household waste and 672 tons of recyclables annually. This waste is then shipped to the Connecticut Resource Recovery Facility in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick up of usable items. Also available at the Transfer Station is a paint drop off facility that is open between April 1st and October 1st (water based paints and stains only). A user fee is in effect to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION: Avon Public Works Highway Division is responsible for the maintenance and repair of approximately 108 lane miles of road. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the division. In fiscal year 2011/2012, Timber Lane was re-constructed and re-paved. In addition, they are responsible for care and control of trees on town owned property.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 07/08	20	\$ 14,782
FY 08/09	22	\$ 15,794
FY 09/10	17	\$ 13,123
FY 10/11	17	\$ 16,506
FY 11/12	9	\$ 12,153

MACHINERY & EQUIPMENT DIVISION: The Division of Machinery & Equipment's responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for vehicle and equipment for Buildings and Grounds, Parks, Landfill, Board of Education, and the Engineering Department.

The goal of the Division of Machinery & Equipment is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

The objective of the Division is to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and work force.

Special Dates to Note	
Christmas Tree Pick-Up	January 2 – January 31, 2013
Street Sweeping	Begins April 8, 2013
Catch Basin Cleaning	Begins August 5, 2013
FY 13/14 Landfill Permits go on sale	May 17, 2013



Avon Day 2011 – 30th Year Anniversary

MAY 2013

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June 2013

JULY 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
REMINDER TO ALL DOG OWNERS: JUNE IS THE MONTH TO RENEW YOUR DOG LICENCES Animal Control Officer: Beverly LaPlume (860) 409-4205		TOWN HALL SUMMER HOURS June 24th - August 30th Monday - Thursday 8:00 a.m. - 4:45 p.m. Friday 8:00 a.m. - 12:30 p.m.				<i>1</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>2</i>	<i>3</i>	<i>4</i> Inland Wetlands Commission	<i>5</i> ACEC 2 nd Budget Referendum (if necessary)	<i>6</i> Town Council	<i>7</i>	<i>8</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. Sycamore Hills Pool Opens
<i>9</i>	<i>10</i>	<i>11</i> Planning & Zoning Commission	<i>12</i>	<i>13</i> AWPCA	<i>14</i> FLAG DAY	<i>15</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>16</i> FATHER'S DAY	<i>17</i>	<i>18</i> Library Board Meeting	<i>19</i>	<i>20</i> Last Day of School	<i>21</i>	<i>22</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>23</i>	<i>24</i> Board of Finance TOWN HALL SUMMER HOURS BEGIN	<i>25</i> Planning & Zoning Commission	<i>26</i> 3 rd Budget Referendum (if necessary)	<i>27</i> Zoning Board of Appeals	<i>28</i>	<i>29</i> Library Saturday Summer Hours Begin 10:00 a.m. - 1:00 p.m.
<i>30</i>						

REPORT OF THE AVON FREE PUBLIC LIBRARY

VIRGINIA VOCELLI, *Library Director*

It's been quite a year at the Avon Library! Construction, moving, Storm Alfred, a temporary library, moving again, and finally, a beautiful new building for our library to call home. Through it all, our loyal patrons kept coming back to use the library's services and check out/return books—some of you even came during the nine weeks we were closed! Our overall circulation numbers dropped, but only slightly, with a monthly average of 21,310 as compared to 21,887 per month the previous year. Not bad, considering we were under heavy construction most of the year, and at times had no adjacent parking lot. We are thrilled to be such an important part of your lives and to be able to provide this new and improved library for you. Welcome back!

The Avon community rallied to help the library provide its great services and programs throughout the construction period. Our popular Thursday afternoon films were held at the Avon Senior Center, with attendance averaging 30 people weekly. The Senior Center also allowed us to host 150 patrons for a performance by Howard Wright as Abraham Lincoln. We moved our popular Tax Assistance program to the Simsbury Public library and helped over 150 participants. Neighboring churches allowed us to hold the popular book discussion program on the Civil War in their meeting rooms.

The new library opened with 93 brand new PC and Mac computers, a new computer lab, color printing, a new scanning center, and all new presentation technology. Our new computer lab will be used to provide classes in library instruction and technology, fostering skills that patrons can use in all areas of their lives.

The library was given another technology boost in the form of fiber optic cable from the Connecticut Education Network. This increased our Internet speeds from 3Mbps to up to 1000Mbps! The change is definitely noticeable and our patrons and staff appreciate it very much.

All this technology has not diminished our patrons' love of books, however. Since the library has re-opened, Avon patrons have continued to use our library to borrow materials from libraries throughout Connecticut, and patrons from other libraries are borrowing Avon Library materials more than they were at this time last year. The new drive-up book drop is being used just as often as our traditional walk-up book drop. Downloadable audio book and e-book circulation continues to increase.

Some changes in the organization of things include a new method of arranging picture books, separating the Reading List books into "Classics" and "Good Reads," an Artist section, and a designated Test Prep section. We have also added new categories within our DVD collection: Blu-Ray and Quick Flicks. These changes will provide an easier browsing experience for the patrons.

This summer, we brought the film series back to our new Community Room, with its new presentation technology. We have had a number of genealogy and computer classes. We recruited new volunteers for the History Room, genealogy, ESL and Adopt-a-Shelf programs. And, we continue to expand the library's collection, both in print and digital formats.

Our new spaces allow for better ways to connect to the Avon Community. The new History Room is staffed with volunteers on a regular schedule. The Computer Center is now being used for patron and staff instruction. The Art Gallery has launched its first exhibits.

While our physical space has grown in all areas, we are particularly excited about our new Teen Room. With a grant from the Hartford Foundation for Public Giving, we were able to build a 2,000 square-foot space just for teens, with bigger teen book and media collections, eight new computers, and a TV lounge and gaming area. Additionally, a long-awaited Teen Librarian was hired. Marisa Hicking, previously a Children's Library Specialist, has joined our staff.

The new Children's Room features two new storytime rooms, a much larger preschool play area with a puppet theater, playhouse, and sensory exploration walls, a parent area with a coffee bar, and more public computers. The annual Summer Reading Club, sponsored by the Farmington Bank Community Foundation, included over 500 children and 50 teen participants! Students in grades 5 through 12 showed tremendous community support by volunteering in the library - providing over 20 hours of volunteer work per week.

In the midst of all the changes to our building and our collections, we've seen some changes to our staff as well. Long-time staff members Ann Emerson and Andrea Garbus retired. We are sad to see them go, but both have returned as volunteers!

We thank all our volunteers, especially those who served on the successful Capital Campaign and the Library Building Committee. We thank our residents for their support throughout this past year, as library patrons and donors to the Capital Campaign. Thanks to your generosity we were able to add many features and services which helped make the library really special.

LIBRARY STATISTICS			
Library Use	FY 09/10	FY 10/11	FY 11/12
Resident Card Holders	9,111	8,500	8,395
% of Population	52%	46%	47%
Library Visits (door count)**	201,836	180,015	N/A
Visits per capita	11.44	10.20	N/A
Circulation			
Adult Collection	168,016	149,615	112,222
Children's Collection	110,175	102,874	81,626
Young Adult Collection	13,816	11,470	9,950
Total**	292,349	263,959	211,888
Circulation per capita	16.57	14.83	11.98
Library Programs	480	423	18
Attendance	9,700	7,950	1,189
Public Meeting Room Reservations	N/A	N/A	NA
Reference Questions	42,901	41,315	24,983
Internet Usage	18,491	20,356	7,042
Database Searches	71,450	111,433	190,430
Website Visits*	169,259	194,099	N/A
Library Collection			
Print Collection	83,177	84,458	85,727
Non-print Collection	9,640	10,265	10,713
Added to the Collection			
Print Collection	5,844	5,439	6,955
Non-print Collection	1,651	1,649	1,201
Magazine Subscriptions	271	275	248

*Vendor Database statistics availability inconsistent.

**Construction activity and occasional closing of the parking lot, as well as the library itself being closed to patrons (nine weeks in 2012) has affected the FY 11/12 activity indicators.

JUNE 2013

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July 2013

AUGUST 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Tax & Sewer Use Payments Due	2 Inland Wetlands Commission	3	4 INDEPENDENCE DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	5	6 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
7	8	9	10	11 Town Council Natural Resources Commission AWPCA	12	13 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
14	15	16 Planning & Zoning Commission	17	18	19	20 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
21	22 Board of Finance	23	24	25 Zoning Board of Appeals	26 Tax Office Open 8:00 a.m. - 3:00 p.m.	27 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
28	29	30	31	SANITARY LANDFILL - 281 Huckleberry Hill Road (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday.....7:30 a.m. - 2:30 p.m. Saturday7:30 a.m. - 1:00 p.m. Monday, Wednesday and Thursday..... CLOSED		

REPORT OF THE RECREATION AND PARKS DEPARTMENT

GLENN M. MARSTON, *Director*

The Recreation and Parks Department, in close cooperation with the Avon Public School System, other Town agencies, and various civic and social organizations, has the responsibility of providing active and passive recreational opportunities for Avon residents. Through long and short-term planning, which includes program, facility, and budget considerations, the Department seeks to arrange quality activities of common interest in park, school, and private facilities. In addition to serving as the Town's liaison to the Avon Day Committee, the Department is linked to national, regional, and state-wide Recreation and Parks Associations, each of which provides updated information and techniques to facilitate improved offerings and facilities to the community. The Recreation and Parks Department staff presently consists of a full-time Director and Administrative Coordinator, a part time Secretary, a part time Senior Center Coordinator, and a part-time Administrative Secretary for the Senior Center, along with a part-time, contractual Program Consultant. The Department supervises approximately 225 independent contractors and seasonal employees who provide the direct recreation services.

In close cooperation with the Public Works Department, the Town's Park and Open Space areas are inspected and reviewed on a regular basis to provide information for short and long-term improvements. Activities and opportunities range from walking to active field sports. A map and listing of all areas and the activities available can be obtained upon request from the Recreation Office and is available on the Town's website, www.town.avon.ct.us. Program information is available at the Department's On-Line registration site: www.avonrec.com. The Department can also be contacted via email at avonrec@town.avon.ct.us. Residents can receive all Recreation and Parks information (flyers, announcements, cancellations, etc.) via email on a regular basis by subscription to the service in the appropriate area on the Town's web page and by creating an account on the registration website.

The Department's philosophy is to provide quality recreation and park activities to as many residents, at all age levels and variety of interests, as possible. Members of the community are encouraged to contact the Recreation Office with ideas, suggestions for improvement, new programs, and constructive critique. Staff has been and will continue to be receptive to resident communication and welcomes constructive input. Participation and cooperation between the Department and the people it serves are our highest priorities.

Significant Dates for 2013	
April 20	Annual Fishing Derby
June 8	Sycamore Hills Pool Opens
June 24	Swim Lessons and Playground Programs Begin (Tentative – dependent upon last day of school)
September 2	Sycamore Hills Pool Closes
September 28	Avon Day (Tentative)
December 7	Snow Flake Festival

RECREATION STATISTICS			
Summer Playground	Summer 2010	Summer 2011	Summer 2012
K5	407	388	472
Extended Care (included in above)	84	87	175
Pre-School (a.m.)	78	77	67
Pool Activities			
Household Memberships	352	339	357
Individual Memberships	13	9	18
Senior Memberships	50	52	68
Daily Attendance	14,759	12,430	14,898
Swim Lessons	324	265	273
Swim Team	102	111	120
Recreation Activities	FY 09/10	FY 10/11	FY 11/12
Youth Basketball (Grades 2-8)	524	493	471
Little Folks Basketball (Grades K & 1)	120	110	112
Winter Swim Team	59	42	34
Ski Sundown	187	169	171
Fishing Derby	93	72	68
Administrative			
Charge Card Revenues	201,223	228,183	277,523
On-Line Registration %	23%	27%	48%*
*Average: ActiveNet (old vendor) 28% for 6 months; MyRec (new vendor) 64% for 6 months.			



JULY 2013

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August 2013

SEPTEMBER 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
CATCH BASIN CLEANING BEGINS AUGUST 5, 2013				1	2	3 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
4	5	6	7 ACEC	8 Town Council AWPCA	9	10 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
11	12	13	14	15	16	17 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
18	19	20	21	22	23	24 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
25	26 Board of Finance	27	28	29	30 TOWN HALL SUMMER HOURS END	31 Library Closed

REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk’s office is responsible for the recording of Avon’s records, which include land records, registration of trade names, vital statistics, veterans discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, and liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting, and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration.

This year, the volume of documents recorded decreased slightly. The conveyance receipts increased due to a change in the conveyance tax collected for the State. The office collected \$1,247,025.76 in Conveyance Tax that was forwarded to the State.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Municipal Election took place on November 8, 2011. A Presidential Preference Primary was held on April 24, 2012. The Annual Town Meeting, held on May 7th on the fiscal year 2012/2013 budget, was adjourned to a referendum on May 16, 2012. A combined total of 199 absentee ballots were issued during this fiscal year.

TOWN CLERK’S SUMMARY OF ACTIVITIES			
ACTIVITIES	FY 09/10	FY 10/11	FY 11/12
Revenues Collected	\$729,337.68	\$788,961.72	\$775,158.06
State Conveyances	\$770,541.75	\$813,486.13	\$1,247,025.76
TOTAL	\$1,499,879.43	\$1,602,447.85	\$2,002,183.82
Pages of Land Records	19,830	23,642	21,609
Documents Recorded	4,445	4,774	4,602
Maps Recorded	19	37	23
Veterans Discharges	21	15	21
Births Recorded	105	118	104
Marriages Recorded	122	102	126
Deaths Recorded	155	125	181
Burial Permits	128	100	133
Dog Licenses Sold	1,825	1,952	1,821
Dial-a-Ride Tickets Sold	1,892	2,131	3,882
Sporting Licenses Sold	244	231	213
Pages of Minutes Transcribed & Recorded	1,330	342	632

The Town of Avon joined the Connecticut Town Clerks Portal in June 2010 for online access to town land records. This allows the search of land records 24/7. The website is: <https://Connecticut-townclerks-records.com>. The Index and recorded documents can be viewed back to January 3, 1961.

The Connecticut State Library Historic Preservation Account, through Public Act 00-146, allows for collection of a \$3.00 fee for each document recorded, with \$2.00 of the fee forwarded to the State Library and \$1.00 per document retained by the Town to be used for historic document preservation. Approximately \$4,349 was retained this year for our continued document preservation efforts. Through the Historic Preservation Grant Program, the Town applied for the funding and received a \$3,500 grant in July 2011, which was used to continue the back file conversion of older land records.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk’s office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk’s office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer’s Office. This generated \$13,047 for the Town and \$156,564 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist people in locating records maintained by this office.

REPORT OF THE REGISTRARS OF VOTERS

GENEVIEVE A. CLARK & LAURA HUNT, *Registrars*

At the beginning of fiscal year 2011/2012, there were 12,051 electors in the Town of Avon. The breakdown was as follows: Republican - 3,897; Democrat - 3,413; and Unaffiliated - 4,741.

The Municipal Election was held on November 8, 2011 in all three districts: District #1 - Avon High School; District #2 - Avon Town Hall; and District #3 – Roaring Brook School, was held at Avon High School because of our famous October snow storm. A total of 3,186 eligible voters voted for, a 26.5% turnout.

In January, 2012, the Registrars conducted the Annual Voter Canvass using the information provided by the National Change of Address files. This canvass was finalized by May 31, 2012.

This year, we were required to redistrict District #1 and District #2. The effect of this redistricting moved 1,100 voters from District #1 to District #2 and added 145 voters to District #1. With this redistricting, a new polling place was needed for District #2. The new polling place is now at the Firehouse, Company 1, Darling Drive. Voters were notified by letter or post card of this change.

On April 24, 2012, a Republican Presidential Preference Primary was held in all three Districts, a total of 599 voted – 15.2%.

The Town Budget Referendum was held on May 16, 2012 at the Avon Community Room. A total of 1,193 eligible voters came out for a 9.97% turnout. The total results were 769 yes and 392 no.

A special voter registration was held on April 11, 2012 at Avon High School for students who would be eighteen by November 6, 2012. This year students who registered in the Republican Party were eligible to vote in the April 24, 2012 Republican Presidential Preference Primary. A total of 55 students were registered. We also registered 12 students from Northwest Catholic High School in West Hartford.

The Registrars of Voters attended both the Fall and Spring Conferences for certification and review of all and new legislation laws.

As of June 30, 2012, there was a total of 11,780 eligible voters; Republican - 3,870; Democrat – 3,290; and Unaffiliated - 4,620.

AUGUST 2013

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September 2013

OCTOBER 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 LABOR DAY Sycamore Hills Pool Closes TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	3 Inland Wetlands Commissions	4	5 ROSH HASHANA	6	7 Library Regular Saturday Hours Begin 10:00 a.m. - 5:00 p.m.
8	9	10 Planning & Zoning Commission	11	12 Town Council Natural Resources Commission AWPCA	13	14 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. YOM KIPPUR
15	16	17 Library Board Meeting	18	19 Zoning Board of Appeals	20	21 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
22	23 Board of Finance	24	25	26	27	28 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
29	30			AVON PUBLIC SCHOOLS PHONE NUMBERS High School Jason Beaudin (860) 404-4740 Middle School Marco Famiglietti (860) 404-4770 Thompson Brook Anne Watson (860) 404-4870 Roaring Brook Dr. Crisanne Colgan (860) 404-4810 Pine Grove Gail Dahling-Hench (860) 404-4790		

REPORT OF THE SIMSBURY REGIONAL PROBATE DISTRICT

CYNTHIA C. BECKER, *Probate Judge*

On January 5, 2012 the Simsbury Regional Probate District celebrated its first anniversary. The new court encompasses the towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2011.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible knowing that during stressful times it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court: Connecticut probate courts have jurisdiction over the probating of wills, administration and settlement of decedent’s estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court’s workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the court’s caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court’s workload, due mainly to the absence of psychiatric facilities in the region.

New Developments: In 2012, the Simsbury Regional Probate Court joined the newly created Hartford Regional Children’s Court. The court is the sixth regional children’s probate court to open in Connecticut and the largest one. The court serves children and their families in 29 municipalities, with 11 probate judges participating. These Hartford-area Probate Courts collectively handled 1,284 children’s matters in 2011. The participating judges travel to the regional court to preside over the children’s matters referred from their jurisdiction. Children’s cases handled in the Probate Courts include adoption, guardianship of minor children, paternity and termination of parental rights.

“With the opening of the regional children’s probate court in Hartford, 74 percent of Connecticut residents now have access to a Probate Court dedicated to children’s matters,” said Probate Court Administrator Paul J. Knierim. “Our goal is to expand this model statewide because the children’s courts are so effective in helping families arrange for the best care possible for children. By placing children with family members whenever possible, the Probate Court model is better for children and saves the state money by avoiding the costly foster care system.”

The regional court in Hartford serves one of the most vulnerable populations of children in the state. Like the other regional children’s probate courts, the court in Hartford employs a collaborative model that emphasizes family involvement, ongoing support from highly experienced social workers and cooperative planning that involves all parties. The courts work closely with DCF to provide coordinated, ongoing services.

The court’s seven clerks and two social workers, called probate court officers, work with local and state agencies and other community service providers to develop the best long-term approach for each child who comes before the court.

In addition to Hartford and the Simsbury Regional Probate Court, the Probate Courts participating in the regional children’s probate court are West Hartford, Tobacco Valley, Greater Windsor, East Hartford, Glastonbury-Hebron, Newington, Greater Manchester, Simsbury Regional, Farmington-Burlington, and North Central CT.

2011-2012 Workload of Court: During the past year, 190 applications were accepted for probating decedent’s estates. In addition, 194 small estate affidavits and tax purposes only estates were filed. The Court also processed several applications for Conservatorships, Guardianships of the Estate and Person of minors, Guardianships of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes, and intervivos trust matters.

Court Contact Information: The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday through Friday from 8:30-4:30. On-line information about the courts is available on our website, located at www.jud.ct.gov, click on “probate”. Many of the forms used by the probate courts are now available through the website.

REPORT OF THE HUMAN RESOURCES DEPARTMENT

WILLIAM F. VERNILE, *Director of Human Resources*

The Director of Human Resources plans, organizes and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultive services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town’s Risk Management program, including analysis, procurement, implementation and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relation’s activities, including negotiations and administration of collective bargaining agreements and may serve as the principal representative of the Town in grievance, arbitration and workers or unemployment compensation hearings.

Activity	FY 07/08	FY 08/09	FY 09/10	FY10/11	FY11/12
Full-Time Hires	8	5	11	9	5
Part-Time Hires	1	9	7	7	6
Promotions	9	9	7	6	3
Exit Interviews	11	13	12	10	6
Safety Committee Meetings	6	4	4	4	4
Grievances	4	7	23	8	2
MPPs	1	8	1	4	1
Negotiation Meetings	6	4	5	4	6

SEPTEMBER 2013

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October 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
SCHOOL CLOSINGS: Stations that announce school closing or delays are: WTIC, Channel 3, 8, 30, & 61 Announcement Line: (860) 404-4729		1 Inland Wetlands Commission	2 ACEC	3 Town Council	4	5 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
6	7	8 Planning & Zoning Commission	9	10 AWPCA	11	12 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
13	14 COLUMBUS DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	15 Library Board Meeting	16	17	18	19 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. Voter Registration Session Avon Town Hall 10:00 a.m. - 2:00 p.m.
20	21	22	23	24 Zoning Board of Appeals	25	26 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
27	28 Board of Finance	29 Planning & Zoning Commission Voter Registration Session Avon Town Hall 9:00 a.m. - 8:00 p.m.	30	31 HALLOWEEN		

REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities, coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. The office coordinates with the Town Manager's Office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process on the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's.

PROGRAM HIGHLIGHTS					
Finance Administration	<ul style="list-style-type: none"> ➤ Issued General Obligation Bond Anticipation Notes of \$7,000,000 on 11/1/2011 to temporarily finance expansion of and renovations to the Avon Free Public Library. ➤ Implementing the financial operations recommendations of the 7/6/09 Town Council approved Administrative Services Study. 				
Accounting	<ul style="list-style-type: none"> ➤ EFT (Electronic Fund Payments) ratio to check payment increased to 25%, with total vendor payment activity increased to 96%. Payroll payments by EFT remains consistent at 96%. ➤ Status of financial operations recommendations from the Administrative Services Study: time & attendance, 90% complete; financial system upgrade, completed Phase I (General Ledger), implementing Phase II (HR/PR). ➤ In-process of implementation of "Positive Pay" with the Board of Education disbursement accounts. 				
Assessing	<ul style="list-style-type: none"> ➤ Continue to provide easy accessibility to real estate property information to the public and offer the ability to view what their personal taxes will be by entering assessment data into the Tax Calculator Form on the Town's web site. Access real estate property information via a desktop kiosk in the Assessor's Office, or at http://www.avonassessor.com. ➤ Local Tax Relief Program is income adjusted higher than State Program, which increases the number of residents that are eligible. 				
Revenue Collection	<ul style="list-style-type: none"> ➤ Converting more manual processes to electronic means for importing and exporting data. ➤ After exploring several options, with cost effectiveness in mind, division went back to printing bill forms in-house. ➤ Continued on-line collection of tax payments by credit card or e-check for tax bills; exploring options of paperless billing in the future. 				
PERFORMANCE MEASURES	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received	26	27	28	29	30
# of years "Distinguished Budget Presentation Award Program" received	26	27	28	29	30
% of Current Tax Levy Collected	99.93	99.81	99.82	99.74	99.72

REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting processes and records all revenues and expenditures for the Town and maintains the general ledger to create various reports and financial statements for the Independent Audit, award winning Comprehensive Annual Financial Report (CAFR), and state and federal audits. The Town's last audited CAFR is available for review on the Town's web page, www.town.avon.ct.us.

During the year, the Accounting Department integrated two new software programs: NovaTime, to track employee hours and attendance; and AUC-Admin, to record and process all financial transactions (payroll, purchases, receipts, reports). Thus, some data may be tracked differently in our current system as compared to the previous version.

ACTIVITY INDICATORS	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Payroll Checks Issued	164	175	177	205	179
Payroll Direct Deposits	4,509	4,479	4,508	4,361	4,588
Regular Payrolls	26	26	26	26	26
Exception Payrolls	2	1	2	4	1
Employees, W-2s Issued	386	325	315	310	294
Health Insured Retirees in System	56	62	66	72	76
Retirements Processed	9	14	9	11	2
Vendor Accounts Active	3,679	4,015	4,349	4,640	4,957
Expenditure Transactions	22,169	22,979	23,893	23,844	22,052
Manual Checks Issued	208	183	215	166	159
Total Vendor Checks Issued	3,944	3,546	3,606	3,331	3,255
Encumbrance Accounts	16	13	19	16	22
Revenue Transactions Processed	4,729	4,638	4,530	4,315	4,339
Avg. Pooled Investment (millions)	31M	25M	27M	30M	27M

Performance Measurement	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
% Payroll payments made by check	4%	4%	4%	4%	4%
% Payroll payments by EFT	96%	96%	96%	96%	96%
Vendor payments by EFT	563	716	761	747	801
% of payments by EFT	14%	20%	21%	22%	25%

OCTOBER 2013

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November 2013

DECEMBER 2013

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3 DAYLIGHT SAVING TIME ENDS	4	5 Election Day Polls Open 6:00 a.m. to 8:00 p.m. Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
10	11 VETERANS DAY TOWN HALL, LANDFILL, & LIBRARY CLOSED	12	13	14 Natural Resources Commission AWPCA	15	16 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
17	18	19 Planning & Zoning Commission Library Board Meeting	20	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
24	25 Board of Finance	26	27	28 THANKSGIVING DAY TOWN HALL, LANDFILL LIBRARY & SCHOOLS CLOSED HANUKKAH BEGINS	29 TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	30 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.

REPORT OF THE ASSESSOR'S OFFICE

HARRY DerASADOURIAN, Assessor

The Assessor's Office is responsible for the preparation of the Town's annual Grand List, which this year exceeded \$2.6 billion. The Grand List is a complete listing of all properties in town, listing ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and to prepare the July tax bills. The overall net increase in this year's Grand List was 1.09% or \$29,090,320. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$17,765,680 to \$2,423,878,440 or .738%. Contributing to this year's increase was the completion of 20 new homes.

Personal Property decreased \$696,030 to \$90,912,010 or .759%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables, and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$12,020,670 to \$174,465,250 or 7.39%. Included in this figure are all motor vehicles registered in the State of Connecticut that are garaged in Avon, which as of October 1st totaled 16,486 vehicles.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of veterans, blind, and disabled exemption programs and the State and Town elderly tax relief programs. This year a total of \$178,170 was granted in elderly tax relief to 256 property owners.

TOWN OF AVON TOP TEN TAXPAYERS • 2011 GRAND LIST			
	Name	Nature of Business	Assessed Value
1.	Avonplace Associates, LLC	Condominiums	\$13,901,020
2.	Sixty-Four Avonwood Road Associates	Apartments	\$13,647,330
3.	CL&P	Utility	\$13,286,250
4.	Two Fifty Five West Main, LLC	Shopping Center	\$12,652,020
5.	Avon Marketplace Investors	Shopping Center	\$10,813,240
6.	Ensign-Bickford Realty Corp.	Office Park	\$10,687,800
7.	Riverdale Farms, LLC	Mixed Use	\$9,973,030
8.	Avon Water Co.	Utility	\$9,712,470
9.	Connecticut On Line Computer	Computer Services	\$9,039,120
10.	Nod Brook, LLC	Shopping Center	\$8,970,490
TOTAL			\$112,682,770
% of Grand List 4.22%			
2011 GRAND LIST			
	Grand List	Exemptions	Net Grand List
	2,689,255,700	21,074,700	2,668,181,000
Percent of Grand List by Class			
	2011	2010	
Real Estate	90.1%	90.4%	
Motor Vehicle	6.5%	6.1%	
Personal Property	3.4%	3.5%	
As always, we are ready to explain and review individual assessments with each property owner.			

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, Collector of Revenue

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statute and Town ordinance, the following represents the total revenue collected in each classification:

COLLECTOR OF REVENUE SUMMARY OF ACTIVITIES			
	FY 09/10	FY 10/11	FY 11/12
% of current tax levy collected	99.82%	99.74%	99.72%
% of prior years' tax levy collected	82.07%	76.85%	77.84%
Current Tax Collection	\$60,392,725	\$63,623,025	\$65,710,719
Prior Years' Tax Collection	\$103,618	\$96,501	\$146,642
Sewer Use	\$1,481,108	\$1,458,872	\$1,514,140
Sewer Connections	\$35,500	\$227,500	\$77,500
Sewer Assessments	\$71,357	\$47,507	\$214,344
Water Main Assessments	\$13,403	\$12,330	\$9,986
Town Department Revenues	\$2,177,654	\$2,117,147	\$2,448,354
Tax Interest	\$148,772	\$149,259	\$161,608
Sewer Interest	\$10,388	\$10,293	\$13,973

The Revenue Office has been automating tax procedures, which has reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks are paying escrowed real estate tax payments by wire transfer, which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. The new, secure online payments can be paid by e-check, credit card or debit card. In the near future, we will provide paperless billing, and automatic recurring payments.

The Office files real estate liens and monitors bankruptcy claims, processes Certificates of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office, and responds to requests from attorneys, lending institutions and those doing title searches for tax information. The Office responds to taxpayer inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, and disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 09/10	FY 10/11	FY 11/12
Certificates of Correction	1,240	1,490	1,362
Property Transfers	523	498	495
Refunds	228	214	288
Tax Bills Processed	27,090	27,422	27,350
Sewer Use Bills Processed	3,650	3,672	3,700
# Warrants Collected	224	258	299

NOVEMBER 2013

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December 2013

JANUARY 2014

S M T W T F S
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Inland Wetlands Commission	4 ACEC	5 HANUKKAH ENDS	6	7 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
8	9	10 Planning & Zoning Commission	11	12 Town Council AWPCA	13	14 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
15	16 Board of Finance	17 Library Board Meeting	18	19 Zoning Board of Appeals	20	21 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
22	23	24 CHRISTMAS EVE Town Hall Closes At 12:30 p.m. Library Closes At 1:00 p.m.	25 CHRISTMAS DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	26	27	28 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
29	30	31 NEW YEAR'S EVE Town Hall Closes At 12:30 p.m. Library Closes At 1:00 p.m.				

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., *Town Engineer*

The Engineering Department also includes Sewer and Geographic Information Systems (GIS). The Engineering Department provides technical advice to other Town Departments, Boards and Commissions, and the public. The Department is responsible for preparing engineering designs and specifications for the construction of municipal public works improvement projects. Construction plans for roadways, drainage, and sanitary sewer systems constructed by private developers are reviewed and inspected to ensure compliance with Town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections and sign-off. Highlights for fiscal year 2011/2012 include:

- Haynes Road Utilities – this was the largest effort of the year – staff designed, surveyed, inspected and helped coordinate the installation of new sanitary sewers and natural gas mains and services, and replacement of public water mains and services.
- The P & Z Commission approved two subdivisions, and numerous commercial site plans, which required review and comment by the Department. Six Inland Wetlands applications also required review and comment.
- Permits - 61 permits were issued for the construction of driveways or work within the Town's right-of-way; down from 80 the previous year. Engineering performed hundreds of inspections for permitted work and public works projects and also received 1,715 Call-Before-You-Dig requests; 97 were emergency (after hours) requests.
- Requests for Service – responded to over 40 requests by residents, Avon Police, and Avon Public Works for issues such as drainage, sight line, and tree ownership.
- FEMA requests – we provide assistance to residents to request relief from FEMA for flood insurance, often caused by flaws in FEMA's digital flood zone mapping. Acquired revised flood mapping in the Sconsett Point area adjacent to the Farmington River, and additional information for Big Brook flood zones.
- Old Wheeler Lane Bridge – initiated Federal Local Bridge (80% federal/20% local) process for rehabilitation of this bridge.
- Road Acceptances – during the year, there were four new roads accepted into the Town's road network – all within the Weatherstone subdivision – totaling 0.65 miles.
- Avon Middle School tennis courts – prepared reconstruction design plans, survey, construction stake out, and coordination with funding and special interest group.
- Darling & Security Drive Bike Trail – design and construction stake out for this dedicated bike / pedestrian trail.
- Thompson/Old Farms Road Project – worked on and received an approved Environmental Assessment purpose and need from federal and state agencies (funding through CRCOG) and assisted with contractor selection.
- Old Farms Bridge Replacement – funding has been resolved. Working with ConnDOT, who has taken over design, permitting, and construction administration.

The Geographic Information System (GIS) Department is responsible for development and maintenance of the Town-wide mapping system. This includes data maintenance and acquisition, special mapping projects for Town events, accident reconstruction assistance, maintenance of Assessor's mapping, specialty and general map development, and support for Town departments, emergency management, and residents. Engineering and GIS staff this year:

- Managed improvements to the Town of Avon's public GIS website, accessible through a link located on our Town website (or via <http://ceo.fando.com/avon/>).
- Implemented a protected internet version available to Town of Avon employees only including sanitary sewer information.

- Provided mapping for the Registrar of Voters per State mapping requirements.
- Scanned Engineering Department maps to digital files and added them to the existing database to catalog and view them through the Town's computer network.
- Scanned all of the maps filed with the Town Clerk and began to cataloging of these plans for easy retrieval.
- Created digital database for Town-owned storm drainage systems. This information will be valuable for use as a tool for planning, infrastructure management, storm water compliance, and emergency response.
- Provided digital mapping support for emergency operations during Storm Irene and the October Snow Storm.
- Maintained the Assessing Tax maps, which are available on the Town website.
- Made GIS information to the Police and Fire departments to be integrated within the dispatch system and for use in preplanning and incident command.
- Maintained the Pavement Management system database by updating roadway rehabilitation information.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

MICHAEL FARRELL, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes over 77.39 miles of piping, 2,496 manholes, and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, and routine inspections. Additionally, the following issues were addressed;

- Permits and acceptance of collection system infrastructure - 43 permits were issued for connection to the Town's sewer collection system during the fiscal year. No new mainline sewer was accepted into the Town's collection system network.
- Sewer Use Billing – Discussions continue regarding equating sewer use fees for residential users. The AWPCA is considering other possible relief for elderly / fixed income residents.
- SCADA System – The Town's Secondary Control and Data Acquisition (SCADA) system has been maintained and incrementally improved to add more features to facilitate maintenance, control, and system monitoring. Included this year is establishment of a remote connection to the Simsbury flow meter and radio upgrades to improve reliability of the data being transmitted from this remote station.
- Sewer Construction – active sewer extensions this fiscal year included Weatherstone (Phase III), Haynes Road / Springbrook Drive / Knoll Lane, and Pheasant Run.
- Potential connections – Existing subdivisions with open lots will continue to produce future connections. Large potential connections to the collection system including two 180+ unit residential complexes on Avonwood Road.
- Lateral extension program – requests are frequent from existing land owners and future land owners regarding sewer availability. Future sewer extensions will continue to be discussed and evaluated.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen's Chambers. Dates and times are posted on the town's website. The public is invited and is afforded an opportunity to speak during each meeting.

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to the single adults, families, youth, seniors, and the disabled. In addition to the services listed below, other programs this past year included:

- The Avon Police Association provided holiday dinners at the Whispering Pines senior housing complex.
- The Department received substance abuse prevention funding through a State (DMHAS) grant. Funds were used to buy the supplies necessary for Avon Public Schools' participation in Red Ribbon Week, as well as other prevention activities.
- With the assistance of an ongoing State grant program, the Department administers a Youth Services Bureau to enhance the provision of local services for youth and their families. Services provided include: programs for substance abuse prevention, parent training, individual and group counseling, and programs that foster positive youth development.

The Department would like to acknowledge the strongly dedicated corps of local volunteers and organizations who help make many of these programs possible.

SOCIAL SERVICES STATISTICS				
Service Provided	FY 11/12	FY 10/11	FY 09/10	FY 08/09
Short-term Counseling/ Assessment	549	573	559	531
Information & Referral (regarding various local, regional, state & federal programs)	625	677	695	783
Energy Assistance Applications	180*	177*	352	328
Avon Emergency Fuel Bank Expenditures	\$11,299	\$15,666	\$9,916	\$12,234
Holiday Gift Basket Program	91	82	75	81
Avon Dial-A-Ride service	2,647 rides	2,143 rides	1,784 rides	1,659 rides
Income Tax Preparation Assistance Program	137**	60	65	64
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	109 occasions \$21,467	142 occasions \$27,329	163 occasions \$28,717	106 occasions \$7,690
Hartford Dispensary Trust Fund (short-term assistance)	45 occasions \$10,059	37 occasions \$6,810	25 occasions \$7,094	51 occasions \$7,564
Elderly/Disabled Renters Rebate Tax Relief Program	65	67	66	53
Salvation Army – Farmington Valley Service Unit (temporary assistance)	66 families \$17,470	70 families \$22,791	85 families \$20,624	45 families \$14,189
Avon Food Bank	\$12,920	\$5,482	\$3,150	--
Youth Development Programs	17	15	10	9

* Prior years included applicants from Canton.

** Sessions held at Simsbury Public Library with extended hours available.

REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, *Program Coordinator*

The Avon Senior Center experienced another busy and exciting year. We had 9,555 seniors sign our Daily Attendance Sheet this year. We had 1,005 programs this year attended by 10,914 seniors. The Senior Center had six social work interns from CCSU this year. We were fortunate to have some fantastic high school volunteers who helped out in the areas of office work, computer training and assistance, iPad classes, organization and cleaning, and general upkeep of the Senior Center. We appreciate all of their efforts and service.

The Senior Center acts as a referral and resource center for seniors and their families seeking information on available services. The Senior Center is the place where seniors and their families can come to get their questions answered and their needs met. It is also a place of recreation and socialization where they can attend classes such as exercise, Zumba and Tai Chi, belong to groups and clubs, play card and board games, and be a part of group games such as Shuffleboard and Wii Bowling. These programs engage seniors and give them purpose, and the Senior Center is a place to turn to for answers. The Senior Center helps answer questions regarding housing information, service information, financial questions such as Medicare counseling, provides support to seniors and helps to promote a weekly lunch program. On Tuesdays and Thursdays, approximately 40-50 older adults participate in our CRT (Community Renewal Team) Congregate Meal Program which has prepared 4,471 meals this year for seniors.

The Avon Senior Center continues to collaborate with the community for diverse programs for seniors. This includes work with Avon Schools, Avon Chamber, local facilities and businesses, the Farmington Valley VNA, Regional Senior Center Programs, the Avon Library, and the Friends of the Avon Library. The Senior Center collaborates with area senior centers to provide exciting day and overnight trips that are of interest to seniors. The programs provided enhance the lives of our older adults in the Avon area. The Senior Center continues to promote health, wellness and prevention by offering programs that are sponsored by our local health care providers, one of whom is the Farmington Valley VNA.

AVON SENIOR CENTER STATISTICS					
# of Programs Per Year	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Health Clinics	100	100	90	100	100
Speaker's Programs	45	54	55	45	47
Social Events, Holiday Parties, Dances	44	70	65	60	50
Regional Senior Center Programming	10	4	6	10	10
Senior Citizens of Avon Weekly Meetings	45	40	43	45	45
# of Participants Per Year					
Senior Meals Program	5,242	4,312	4,322	4,235	4,471
Information & Referrals	175	400	700	1,000	1,050
Outreach	95	100	120	200	300
Advocacy	50	60	65	80	85
Public Relations	70	80	90	95	110
Intergenerational Programming with Avon Public Schools	276	353	560	402	400
Water Color Class	45	16	0	0	0
Computer Lab Use	130	140	525	843	1,320
Senior Volunteer Program	28	30	40	40	40

REPORT OF THE DIVISION OF BUILDING INSPECTION

JAMES SANSONE, CBO *Building Official, Fire Inspector, Deputy Zoning Officer*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this Code is to protect the Public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction process.

Avon, unlike the rest of the nation, is experiencing a moderate increase in the number of new home permits. New single family home building permits have typically been a major source of revenue for the Division. This past fiscal year, a total of 20 new, single family homes were permitted. The average value of a single family residence permitted was \$442,363. This figure represents building construction costs and does not include the cost of a building lot (average \$300,000). The average building permit fee for those 20 new single family houses was \$6,711 with the average house size 4,235 square feet. When reviewing the chart below for more detailed reporting, please be aware that included in the number of building permits are all permit types, such as construction, electrical, plumbing, mechanical, demolition, and fire protection.

The number of both commercial permits and other types of residential permits has remained steady with the number of plan reviews and inspections required remaining high. This year, several major projects were completed and Certificates of Occupancy issued. Among those were the Avon Public Library, Fresh Market grocery store, Eastern Mountain Sports and the Colony Grille Restaurant. A few of the major projects permitted this year include major renovations to Nod Brook Mall, several other tenant improvements at Avon Market Place, a 6-unit townhouse building at Avon Old Farms School and a new bank building at 239 West Main Street. In addition, the Capital Region Education Council (CREC), constructed major renovations to 20 Security Drive as a temporary school until their new school is built on Waterville Road. The Department continues to be very busy, as evidenced by the fact that permit revenue exceeded the fiscal year 2011/2012 budget projections by 60%.

This year, during the month of May, the Building Department participated in Building Safety Month sponsored by the International Code Council. This promoted awareness of Building Code importance where we all live, work and play. During May, several handouts and other promotional materials were made available at the public counter for both adults and children - in all, a successful event. The Department continues to implement the recommendations of the last ISO review completed in 2008. We are also in the process of developing mutual aid agreements with neighboring communities. These agreements would be utilized in the event of a natural or man-made disaster, where a single building department may become overwhelmed.

Fiscal Year	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Family Dwelling	12	14	32	20
Commercial Buildings	2	6	1	2
Permits Issued	1,479	1,533	1,554	1,826
Inspections Conducted	1,961	1,919	1,970	2,171
Permit Fees Collected	\$318,594	\$536,270	\$457,265	\$559,043
Value of Permits Issued	\$24,975,170	\$33,059, 891	\$32,317,339	\$34,205,274

REPORT OF THE DIVISION OF FIRE PREVENTION

JAMES DIPACE, *Fire Marshal*

The Division of Fire Prevention provides fire safety code inspections for new and existing buildings from initial plan reviews through building completion.

Division staff has other responsibilities as well. Fire Marshal James DiPace also serves as the Director of Emergency Management and the Deputy Building Official, and serves on the Town's Safety, IT, and Avon Day Committees. The primary responsibilities of the Fire Prevention Division include performing Fire Safety Code inspections of all public buildings and facilities as well as assisting our volunteers with the maintenance of Public Fire Education Programs. The Division responds to emergency incidences, handles fire investigations, and is responsible for public fire prevention programs.

The Division's ongoing goals include maintaining and updating the computerized fire incident and code inspection system linked to the Avon Volunteer Fire Department and to support our community as we strive to enhance our fire safety programs.

FIRE PREVENTION – ACTIVITY REPORT FY 11/12			
0	Apartment Buildings	11	Misc
43	Assembly Halls/Restaurants	4	Municipal Buildings
5	Blasting Permits Issued	7	Nursery Schools/Day Care Centers
3	Blasting Sites – Inspected	0	Garages & Gas Stations
1	Bulk Oil Storage & Tanks	0	Churches
61	Business	0	Clubs
1	Open Burning Permit	0	Fire Watches
11	Complaints Received & Checked	64	Plan Review - Bldg & Site (In House)
25	Professional Development (Educ)	42	Plan Review Mtgs. - Bldg & Site (On Site)
1	Convalescent homes	141	Reinspections
1	Factory Inspections	2	Rehab Centers/Group Homes
25	Fire Investigations	50	School Buildings - Public & Private
130	Incident responses	38	Stores/Retail Shops
132	Construction inspection	53	Public Education
1	Hotels		

REPORT OF THE COMMITTEE ON AGING

ALICE HERRMANN, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services such as the Senior Meal Program and the Dial-A-Ride Program. The Committee unanimously supported the continuation of the Town's local tax relief program designed to assist local elderly homeowners.

REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

STEVEN KUSHNER, AICP, *DIRECTOR*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's four land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, and Natural Resources Commission); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; and administering a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Fire Marshal is certified as a Building Official and the Building Official is certified as both a Fire Inspector and a Zoning Enforcement Officer. The Director of Planning, Planning Specialist, Planning Aid, and Building Official are all certified zoning enforcement officers. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's four land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, and landscape architecture, and surveying). During the past year, this was done in association with 53 applications. For a more detailed description, please see "The Report of the Planning and Zoning Commission."

Avon Village Center: Building on a planning study for Avon Center prepared last year, new zoning regulations were drafted, public meetings were conducted, and a new zoning district was created known as the Avon Village Center Zone (AVC). This new district applies to approximately 90 acres of undeveloped land just north of the Town Hall complex, located in Avon Park North. The goal of this new zone is to encourage a mix of uses (commercial retail, office, and residential) to add vibrancy to Avon Center. The Regulations contain design guidelines building on the historic architecture of the Center. Following the adoption of these new rules, Ensign Bickford Realty prepared a conceptual "master plan" which was approved by the Planning and Zoning Commission in June 2012. These 90 acres have been divided into eight large development parcels currently being marketed by Ensign Bickford Realty Corporation. As they are sold, more detailed plans will be prepared and reviewed by the Planning and Zoning Commission.

REPORT OF THE ZONING BOARD OF APPEALS

JOHN E. DREW, *Chairman*

FISCAL YEAR	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Meetings	10	9	10	9	7
Applications reviewed	20	11	10	13	10
Public Hearings	5	0	0	1	0
Applications approved	16	10	9	13	9
Pages of meeting minutes	91	68	77	55	68
Acres protected through conservation restrictions	4.74	16	11.87	3.48	0

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear

requests for variances from requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses as agent for the Connecticut Motor Vehicle Department.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2011/2012, the Commission held eight meetings at which 17 applications were reviewed

In reaching its decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances included requests to reduce front, side and rear yard setbacks and the expansion of non-conforming buildings for construction of garages, sheds, decks, detached buildings, and additions. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Meetings	8	10	10	7	8
Applications	17	18	18	14	17
Granted	16	16	18	13	17
Denied	0	0	0	0	0
Withdrawn	1	2	0	1	0
Pages of meeting minutes	25	33	30	23	23

REPORT OF THE INLAND AND WETLANDS COMMISSION

CLIFF THIER, *Chairman*

MICHAEL BEAUCHAMP, *Vice-Chairman*

STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2011/2012, the Commission held seven regular meetings, at which ten applications were reviewed. Conservation Restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. The Commission also concurred with one Staff Approval authorized by the Appointed Wetlands Agent. The applications reviewed by the Commission included:

- **Sunlight Construction, Inc.** – Activities associated with the installation of public sewers to service single family homes in the vicinity of Haynes Road.
- **The Avon Water Co.** – Activities associated with water line upgrades in the vicinity of Rosewood Road.
- **CREC Reggio Magnet School** – Activities associated with the construction of a school in the vicinity of Avonwood Road.
- **Reflexite** – Activities associated with the construction of an addition to the existing building and site improvements.
- **Town of Avon** – Regulation amendment to require notice regarding Public Hearings.
- **Avon Self Storage** – Activities associated with construction of an addition to the self storage facility and site improvements.

REPORT OF THE PLANNING AND ZONING COMMISSION

DUANE STARR, *Chairman*

LINDA KEITH, *Vice-Chairman/Secretary*

STEVEN KUSHNER, AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

Commercial site plan approvals included a 55,000-square-foot expansion to the Reflexite facility, located at 120 Darling Drive; a new 70,000-square-foot public, magnet school for the Capitol Region Education Council, located at 59 Waterville Road; and a 22,000-square-foot expansion to the Avon Self Storage facility, located at 190 Old Farms Road.

Each approved subdivision/resubdivision must contribute, per State law, a portion of the total property to the Town as dedicated open space. As an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition; over the years this account has grown to over \$500,000. Approvals for special exception applications included restaurants such as The Grist Mill, The Lime Bar and Grill, and Trattoria Il Trullo; in addition, the Fresh Market received approval for an outdoor dining/seating area.

PLANNING AND ZONING COMMISSION STATISTICS

	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Meetings Held	17	17	18	18	14
Applications:					
Subdivisions	7	4	4	3	2
Site Development Approvals	12	20	12	13	16
Special Exceptions	19	28	12	17	21
Special Exceptions - Signs	4	11	13	6	6
Staff Approvals	8	2	4	6	7
Zone Change	1	1	0	3	5
Regulation Changes	5	6	2	5	0
Miscellaneous Info:					
New commercial bldg construction (in SF)	5,700	7,000	23,200	66,000	148,600
New tenants to occupy existing commercial space requiring PZC approval (in SF)	3,600	23,000	9,000	12,700	74,000
Fees in Lieu of Open Space	\$25,000	\$46,000	\$132,00	\$32,000	\$30,000
Acres of Open Space Acquired	3	0	1	18	22
Subdivision Lots Approved	68	4	27	10	2
Total Residential Units Approved	*	107	27	10	8
Pages of Meeting Minutes	189	248	225	230	216

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial, and other properties throughout the Town comply with the Town's land use regulations as well as applicable State statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters; and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission, the Natural Resources Commission, and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2011/2012, routine compliance inspections were conducted on 18 active sites. Other activities included:

FISCAL YEAR	07/08	08/09	09/10	10/11	11/12
Certification of Zoning Compliance	428	421	385	518	502
Temporary Sign Permits	117	123	129	102	98
Enforcement Activities:					
Sign Violations	177	195	185	153	170
Zoning Violations	11	13	17	16	14

Additionally, the Division provided administrative and technical assistance for a number of revisions to the Zoning and Subdivision Regulations; as well as updates to the Aquifer Protection mapping.

REPORT OF THE BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2011. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. The Board of Assessment Appeals meets during March. A total of five appeals were heard (4 Real Estate, 1 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

<u>Real Estate</u>	<u>Personal Property</u>	<u>Motor Vehicles</u>
1 Granted 3 Denied	0 Granted 1 Denied	0 Granted 0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$73,950.

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
2,689,181,750	21,074,700	2,668,107,050

Board of Assessment Appeals Members
 Stephen Hunt Heather McGuire
 Laura Mensi Timothy Owens
 Richard S. Connel, Chairman

REPORT OF THE NATURAL RESOURCES COMMISSION

ROBERT BRECKINRIDGE, *Chairperson*

STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Natural Resources Commission researches and makes recommendations on matters affecting the preservation and protection of Avon's natural resources. The Commission is composed of seven members appointed by the Town Council. During fiscal year 2011/2012, the Commission conducted two meetings.

The Commission reviewed several projects including the Lower Farmington River and Salmon Brook Wild and Scenic Study, the Lower Farmington River Watershed Management Plan Study, the Avon Town Center Streetscape Improvement Project, and the Village Center Low Impact Development Regulations and Guidelines. The Commission discussed and/or reviewed correspondence associated with the following: Fisher Meadow Trail, the Unplugged Learning Project, Invasive Plant Removal, new opportunities for recycling at the Avon Landfill, Natural Resource Inventory and Management Plan, Rails to Trails, and general pedestrian and bicycle improvement initiatives.

The Commission, in conjunction with Town staff, completed a project to enhance the parks, recreation and trail information available including improvements to the Town's website; and they discussed a process to enhance future kiosk maintenance and information management. The Natural Resources Commission also presented the Natural Resource Award to Jan Titus, in recognition of her outstanding achievements in the preservation, enhancement, and beautification of public properties throughout the Town of Avon and for promoting awareness of the Town's natural resources through active involvement in recycling programs, conservation initiatives, and environmental issues.

TEEN BATTLE CHEF: Today, it is estimated that **one in three** children is overweight or obese. Obese children are much more likely to experience high cholesterol, high blood pressure, impaired glucose tolerance, and breathing and joint problems that lead to significant and preventable diseases. In an effort to reverse this trend, the Farmington Valley Health District and partners, including Avon High School, again offered its Teen Battle Chef program. Consistent with CDC recommendations, the program focuses on developing healthy eating habits through an 8 week curriculum. Participating youth inspire one another to cook healthier meals for family and friends.

THE DISTRICT CELEBRATES RICK MATHENY, DIRECTOR FVHD 1977-2012:



on May 21, 2012, FVHD hosted an open house at their "new" location of 95 River Road in Canton and celebrated Rick Matheny's retirement as the District's Director. Rick has served the District since its inception in 1977. Numerous town officials, state dignitaries, colleagues, and friends visited throughout the day. Many fond memories were shared and accolades bestowed upon Rick. We wish him the best in the years to come.

The staff of the FVHD help celebrate Rick Matheny's 37 years of service as the Director of the FVHD during his retirement open house

REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

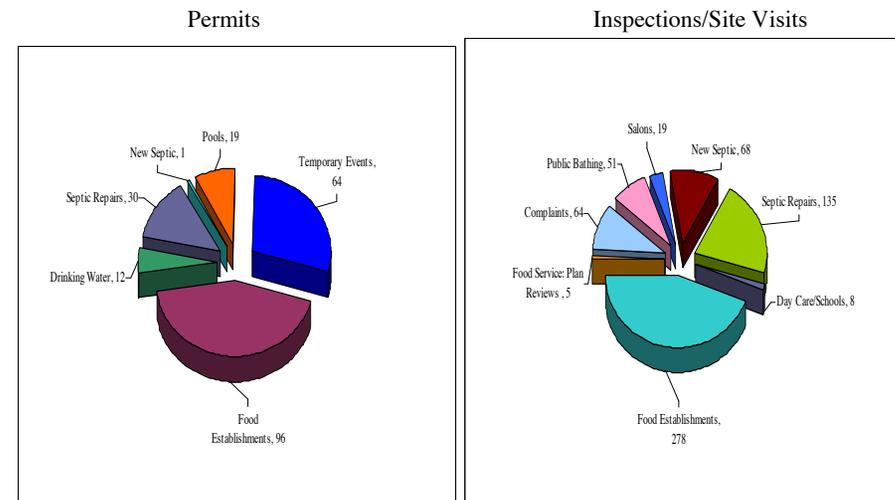
JENNIFER C. KERTANIS, *Director of Health*

STORMS IRENE AND ALFRED PUT DISTRICT EMERGENCY RESPONSE TO THE TEST:

The Farmington Valley Health District worked to develop emergency response plans and to prepare for events including disease outbreaks, pandemics, and storms. Plans have been tested as part of drills and during real events, including H1N1, but nothing prepared us for Irene and Alfred. With the vast majority of the Farmington Valley without power, the District focused on ensuring the safety of the food supply, reducing the risk of carbon monoxide poisoning, and ensuring the safety of shelters across the region. With approximately 600 regulated food establishments in the District, staff fanned out to inspect facilities that had been flooded and/or lost power to ensure facilities were safe and sanitary. Staff made multiple site visits to inspect facilities that remained operational with generators, placarded restaurants with notices regarding disposal of foods not held at safe temperatures, and prohibiting reopening until certain conditions were met. In addition, staff worked with shelter operations to ensure the safety of food and water supplies. While we hope that we are not again confronted with storms of that magnitude anytime soon, the lessons learned are being incorporated into updated plans and we continue to work with our response partners in preparation for the next event.

FVHD ADOPTS SALON REGULATIONS: To protect health and reduce the risk of injury or infection of clients seeking services at salons offering hairdressing, manicure/pedicure, tanning, tattooing and piercing, the Farmington Valley Health District adopted salon regulations effective January 10, 2012. The regulations require that all salons obtain an annual permit and be subject to an inspection, at least annually.

Environmental Health Activities: The following charts summarize the environmental health services provided in the town of Avon.



REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

MARGARET COLLIGAN, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget. The Information Technology Committee reports to the Town Manager and currently consists of the Finance Director, CAD/GIS Manager, Assistant Town Manager, Library Director, Police Chief, Director of Public Works, and the Fire Marshal/Assistant Building Official/Emergency Management Director. This Committee recommends information technology policy, interacts with users, and directs consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website, at www.town.avon.ct.us, using a user-friendly "citizen-centric" webpage layout. The Town's website features a "tax impact calculator", assisting residents in determining their property taxes, budgets, annual audits, RFP's, job opportunities, agendas, minutes, ordinances, Recreation program on-line registration, and payment of taxes on-line. The Committee will continue to manage all forms of remote access to the Town's computer systems, including Internet and Geographic Information Systems.

PERFORMANCE MEASURES	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
# of workstations and servers supported	74	79	88	88	91
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	54/100%	51/99%	111/96%	46/98%	53/98%
Replacement and new computer purchases (30% of inventory is used/refurbished)	10	25	5	12	5
Server Availability (Business Continuity Indicator)	98%	99%	99%	99%	99%
# of Threats Detected and Prevented (Monthly Average)	11	9	9	14	9
Training Classes Held (not including outside classes)	2	0	0	2	2
*Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis					

WEBSITE STATISTICS	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Total Hits	1,805,591	2,293,978	2,391,809	1,668,899	1,313,568
Visitor Sessions	429,484	335,497	375,022	344,270	281,691
Unique Visitors*	145,943	165,153	124,827	91,241	245,124
Avg. Session Length (secs.)	4.80	9.74	8.89	7.52	14.09
No. of Pages Viewed	1,802,922	2,291,387	2,390,590	1,665,570	2,037,275
Down-loaded Adobe Files	104,520	128,926	134,503	132,527	96,735
Number of Subscribers	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Agendas	357	510	659	744	1,191
B. Board	596	779	943	1,045	882
Employment	248	364	456	509	595
Rec. B. Board	672	863	1,002	1,102	1,342
Library Notices	766	928	1,053	1,131	1,211
TOTALS	2,639	3,444	4,113	4,531	5,221

*A "unique" visitor is counted once/month without regard to number of days he/she visits the website.

REPORT OF THE AVON DAY COMMITTEE

LEN DEL GALLO, SR., *Chairperson*

This year celebrates the 30th Anniversary of Avon Day. The event was held on Saturday, September 24, 2011 at the Thompson Brook School athletic fields. The event began at 11:00 a.m. and ended at 6:30 p.m. The Avon Day Committee began planning for this event in November 2010 and held meetings in the months of January, March, April, May, June, July, August, and September of 2011. All of these meetings were held in the "Avon Room" at the Town Hall.



The Committee is pleased to report that the event was a success again this year, raising over \$6,500 for local charities and \$8,123 for the Town's Special Needs Fund. There were 80 Corporate and Non-Profit booths participating and 11 "Taste of Avon" food booths. Thank you letters were sent to every business that participated with a "Certificate of Appreciation."

The Avon Chapter of UNICO NATIONAL, INC. continues to sponsor Avon Day. Our many thanks go to the children and adults that volunteered to help with the many activities of the day, which included the following: inflatables, clowns, face painting, 30th anniversary balloons and an anniversary cake, Boy Scout Bridge building, Ski Sundown competition with real snow, computer games, the Roaming Railroad Train, a ReMax balloon ride, Avon's Volunteer Fire Department fire trucks on display, and a fire demonstration. The entertainment included a Karate demonstration, Jazzercise, and live music from Paul Howard's Valley Music School, local school bands, and the Avon High School Robotics Team. The event concluded with a Pie Eating Contest.

Avon UNICO presented its "Citizen of the Year Award" at the opening ceremonies to Mr. Robert Breckenridge, Jr. Rob O'Connor was our Master of Ceremonies again this year. Speakers at the opening ceremonies included, Mr. Breckenridge, Caroline LaMonica, past Town Clerk, Mark Zacchio, Town Council Chairperson, and the Avon Day Chairperson, Len Del Gallo, Sr. The National Anthem was sung beautifully by Miss Jessa Sahl, a student at Avon High School.

The Avon Day Committee wishes to thank our Town Council Members, along with our Town Manager, Brandon Robertson, and Glenn Marston, Director of the Recreation and Parks Department for allowing our Committee to put on this event again this year. A special thanks to Laurie Carlson in the Public Works Department and Sharon Brummert in Recreation and Parks for their hard work in assisting the Avon Day Committee. In addition, this event cannot take place without the help and cooperation from the following Town Departments: Recreation and Parks, School, Public Works, Volunteer Fire, and the Police. The committee also wishes to thank all of the sponsors, contributors, residents and visitors for participating in the event. My personal thanks to the members of our Committee for making my job easier. As a Committee, we look forward to working on the 2012 AVON DAY event.

REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

KENNETH SEDLAK, *President*
MICHAEL TRICK, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department proudly protects more than 18,000 people living in the 22.6 square mile area that makes up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety and rescue support, as well as other emergency community support to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in time of need, may request such assistance.

Staffed entirely by volunteers, the Avon Volunteer Fire Department prides itself on the selflessness and dedication of its 191 members – 70 Firefighters, 9 Fire Police, 19 Administrative Members, 13 Explorers, 24 Active Veterans, 10 Senior Veterans, 33 Lifetime Members, and 13 Honorary Members, all of whom play a vital role in the safety of Avon. The Department operates 6 companies and 15 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, boat, and pumps. Four stations are located throughout Town – Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

In 2011, the Avon Volunteer Fire Department responded to more than 900 calls for service – fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, house fires, and even cats stuck in trees (pictured is Captain Tim O'Neil after rescuing a cat). No member is paid to protect residents' homes and businesses – this helps keep taxes down. Firefighters and fire police respond at all hours of the day and night, leaving their homes and families to help those in need. Beyond responding to calls, receiving training, and attending meetings, AVFD volunteers are out in the community giving back in other ways. Members of the Department are actively involved with various education, fire prevention, and charitable programs throughout the community.

Education - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of Avon Day festivities each year, it provides fire safety information for all ages.

In conjunction with the Avon Volunteer Fire Department, the Avon Fire Marshal's office sponsors each October/November an annual fire prevention-themed poster contest. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter poster designs from which one winner is selected and submitted to the Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

Food Drive - Since 2008, the AVFD has held regular food drives for the Avon Food Pantry. To date, the Department has collected over 10,000 pounds of food and more than \$5,000 in cash and gift card contributions.

Blood Drive - Recognizing that every minute of every day, someone needs blood and that blood can only come from volunteer donors, the AVFD holds an annual "Battle of the Badges" blood drive, a friendly competition between the Fire Department and Police Department.

Citizen's Fire Academy - For those who've ever wondered what an Avon Volunteer Firefighter does, the AVFD holds an annual Citizens Fire Academy (CFA). Students learn how to put on firefighter's gear, use a fire hose, and rescue a victim during a mock automobile accident.

Giving Back - AVFD members make valuable contributions to many different charitable organizations throughout the year – from the American Lung Association to the St. Baldrick's Foundation.



AVFD members raised over \$10,000 for the St. Baldrick's Foundation for childhood cancer research.

The AVFD is funded primarily through the Town of Avon's operating budget. In addition, the Department conducts an annual raffle. In 2010, raffle proceeds were used to purchase a new Thermal Imaging Camera. Raffle proceeds also help provide volunteer recognition events for the membership as well as enable the purchase of equipment, such as Firefighter Personal Protection Equipment (PPE), or "gear" that is not fully funded by the municipal budget. It costs nearly \$3,000 to outfit a firefighter in a bunker coat, pants, helmet, boots, and hood. When repairs can be made to existing gear, the AVFD makes them. However, the National Fire Protection Association (NFPA) has set a standard that no gear be over 10 years old, so purchasing new equipment is mandatory.

Over the past 68 years, almost 700 Avon residents have donated their time with the Avon Volunteer Fire Department, and the Department is constantly looking for dedicated volunteers to help with fire fighting, rescue, and administration. To learn more, please call (860) 677-2644 or stop by the Company 1 firehouse located at 25 Darling Drive any Monday evening after 7:00. The AVFD is online at www.avonvfd.org and www.facebook.com/AvonVFD.

REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*
WENDY ZACCHERA, *Secretary*

Founded in 1974, the Avon Historical Society is an all volunteer, nonprofit organization devoted to the conservation of Avon's historical and cultural past and its educational relevance to our life. Membership in the Avon Historical Society is open to the public. The Avon Historical Society's mission is to identify, collect, preserve, utilize, publish, display, and promote the history and heritage of Avon.

The Living Museum 8 East Main Street
Free admission – by appointment

The Derrin House 249 West Avon Road
Free admission, open from 2:00 to 4:00 p.m. every Sunday,
June through September, or by appointment

The Pine Grove School House Along Route 167 at the corner of Harris & West Avon Road
Free admission, open from 2:00 to 4:00 p.m. every Sunday,
June through September, or by appointment

The Marian Hunter History Room

Through mutual agreement with the Avon Free Public Library, Avon Historical Society dedicated the Marian M. Hunter History Room on February 4, 1989. The Marian M. Hunter History Room was named in honor of Marian M. Hunter, long-time librarian and historian of Avon. The Room is staffed by Society Volunteers and managed by Library Director Virginia Vocelli. It is open every Tuesday and Thursday from 2-4 pm, and various other hours, or call for an appointment, at (860) 673-9712.

Avon Historical Society Board of Directors	
Terri Wilson, President	Sat Mayall
Pam Fahey, Vice President	Wendy Zacchera, Secretary

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

INCY S. MUIR, *Executive Director*

In a health care environment in which mergers, acquisitions and agency closures are continuing with unprecedented frequency, the Farmington Valley VNA remains steadfast to its original mission as a local, independent and nonprofit Visiting Nurse Association. Unfortunately, many of the traditional VNAs in Connecticut and throughout the country are unable to remain viable due to growing financial pressures and have ceased to exist. With the uncertainty of the effects of health care reform, health care providers of all types are nervously attempting to predict the future and position themselves in preparation for health care delivery models that are still developing. Competition among health care providers, including home health agencies, is fierce. Large national chains, profit making health systems and hospital owned home health agencies are aggressively entering the Farmington Valley, creating significant challenges for our Agency and confusion among our residents.

Since its inception in 1908, the Farmington Valley VNA's mission has remained intact and unwavering. Care is provided to any individual or family, regardless of ability to pay or other hardship. Often, our Agency is contacted to provide services when no other home health agency is willing or available to do so. Avon residents can be assured that their needs remain a genuine priority and that donations and other funds are utilized locally for delivery of essential services and programs.

So many people have been positively touched in some way by our organization. Services available to Avon residents include:

- * Skilled Nursing
- * Physical Therapy
- * Occupational Therapy
- * Speech Therapy
- * Medical Social Services
- * Home Health Aide Services
- * Private Duty Aide Services
- * Intravenous Therapy
- * Remote Patient Monitoring
- * Nutritional Counseling
- * Companion and Homemaker Services

A variety of specialized services are also provided including complex wound care management and digital photography for more accurate and timely treatment, prothrombin time testing, pulse oximetry, cardiac nursing, early rehabilitation programs after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

The Farmington Valley VNA Hospice Program has grown dramatically over the past year and offers caring support to individuals and families who are dealing with a life limiting illness. Our skilled and caring staff have made a positive difference in the quality of many patients' lives and in the lives of their loved ones through this special program. Hospice services are provided in the patient's place of residence including their home, skilled nursing facility or assisted living community. Hospice as a care concept is growing due to greater acceptance of Hospice care intervention with non-cancer diagnoses such as Alzheimer's Disease, and end stage cardiac and respiratory conditions. The Farmington Valley VNA's Hospice Program is Medicare certified and State licensed, and also accepts patients covered by the Hospice Medicaid Benefit.

As a fundamental part of its mission and history, the Agency continues to maintain a Community Programs Department, based in Granby, dedicated to planning, coordinating and providing programs with a focus on illness prevention, health promotion and education. This department makes our organization very unique in that most home health care providers have eliminated virtually all illness prevention services due to lack of funding and changes in programmatic priorities. Over 600 Avon residents benefited from one or more community wellness programs last year.

In October 2011, our organization was very pleased to purchase the building at 248 Salmon Brook Street in Granby, a location the Agency had rented for nearly thirty years from

the Town of Granby. The 'Keep Us At Home' Capital Campaign was initiated in May 2011 and thanks to the generosity of Avon residents, businesses, and service groups, our \$350,000 campaign goal was reached in June 2012. Integral to this success were the grants received from the Hartford Foundation for Public Giving, the John G. Martin Foundation, the Granby Community Fund and Windsor Federal Savings Bank. This purchase has secured the Agency's long-term presence in two physical locations within the Farmington Valley and will allow essential services and programs to continue and expand in the future.

Storm Alfred affected Avon and the surrounding communities in a manner that will be remembered for many years. Even with their own challenges during that emergency, VNA management and staff tirelessly provided many hours of health care services and support to the many residents who needed care in their homes and within the local shelters. Despite the number of other home health care providers that find Avon a favorable place to do business, the Farmington Valley VNA was one of the only home health agencies that came forth and demonstrated their genuine commitment to the Avon community. The collaborative effort with Avon town officials and social services staff was remarkable and we were honored to have made a difference during that incredibly difficult time.

Despite the growing complexities of retaining its independence and local presence, the Farmington Valley VNA is very pleased to be an integral and vital part of Avon's community, and remains committed to improving the quality of life of our residents and families.

For additional information about the Farmington Valley VNA, please call (860) 651-3539 or visit www.farmingtonvalleyvna.org.

REPORT OF THE AVON YOUTH SERVICES BUREAU

MIHAELA A. FODOR, *Youth Services Coordinator*

The Avon Youth Services Bureau provides professional emotional, social, and developmental support and assistance to all Avon youth and families through its wide array of services: brief assessment, short-term counseling, and referrals; parent education; youth advocacy; positive youth development; teen advisory board; teen activities; and community outreach.

For the fiscal year 2011/2012 school year, the Youth Services Bureau continued to educate Avon youth on bullying, drugs, peer pressure, friendship, diversity, responsibility, and leadership. Our prevention efforts were, again, concentrated around the same major events: Red Ribbon Week, Drunk Driving Awareness Month, and World No Tobacco Day. We also developed new programs to give young people more chances to get involved, express their voices, and make a difference in their schools and community. In this regard, one of the programs we treasure the most is the Peer Mentoring/Tutoring Program, a partnership between the Avon Public Schools and Avon Youth Services. The participants in the program are high school and middle school students, who meet weekly in the Media Center at Avon Middle School to do homework and talk about study skills, school success, positive peer influence, and positive self-image. We are very grateful for our 17 high school mentors/tutors for their outstanding support and efforts, and we hope to have them on board again. Their dedication to the program made it fun, fulfilling, and successful for everyone involved. They were constantly enthusiastic about their work, patient and persistent in helping others, modest and friendly, supportive, encouraging, and reliable. They truly served as role models, not only for their younger peers, but also for all youth in the Avon community.

REVENUES - APPROVED FOR FISCAL YEAR 2012/2013

	ACTUAL FY 10/11	BUDGETED FY 11/12	ADOPTED FY 12/13	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 10/11	BUDGETED FY 11/12	ADOPTED FY 12/13	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES					
Gross Levy	\$64,124,652	\$66,070,966	\$68,436,946	\$2,365,980	3.58%	PUBLIC SAFETY					
Uncollectible	(\$665,565)	(\$665,565)	(\$665,565)	\$0	0.00%	Police Services	\$397,771	\$10,000	\$66,708	\$56,708	567.08%
Net Levy	\$63,459,087	\$65,405,401	\$67,771,381	\$2,365,980	3.62%	Accident Reports & Photos	\$1,399	\$1,700	\$1,700	\$0	0.00%
Supplemental Real Estate	\$95,770	\$85,525	\$85,525	\$0	0.00%	Alarm System	\$5,554	\$5,500	\$5,500	\$0	0.00%
Supplemental Motor Vehicle	\$461,721	\$280,920	\$280,920	\$0	0.00%	Animal Pound Fee	\$1,995	\$2,000	\$2,000	\$0	0.00%
Prior Levies	\$116,899	\$65,000	\$85,000	\$20,000	30.77%	PUBLIC WORKS					
Interest & Penalties	\$149,259	\$120,000	\$120,000	\$0	0.00%	Sewer Use Charges	\$1,458,872	\$1,534,000	\$1,500,000	(\$34,000)	-2.22%
Sewer Assessments	\$47,508	\$21,210	\$54,400	\$33,190	156.48%	Sewer Connection Charges	\$235,000	\$20,000	\$37,500	\$17,500	87.50%
West Main Interest	\$1,654	\$0	\$0	\$0	0.00%	Sale of Materials	\$504	\$0	\$0	\$0	0.00%
Lakeview Water Ext. Assessments	\$12,330	\$15,000	\$10,500	(\$4,500)	-30.00%	Landfill (Residential) Fees	\$150,644	\$160,700	\$152,000	(\$8,700)	-5.41%
Telephone Gross Receipts	\$57,999	\$103,500	\$100,000	(\$3,500)	-3.38%	Landfill - Bulky Waste/Other	\$33,870	\$46,000	\$40,000	(\$6,000)	-13.04%
TOTAL PROPERTY TAXES & ASSESSMENTS	\$64,402,227	\$66,096,556	\$68,507,726	\$2,411,170	3.65%	HEALTH AND SOCIAL SERVICES:					
LICENSES, FEES & PERMITS						Vital Statistics	\$21,318	\$18,000	\$20,000	\$2,000	11.11%
Police Protection	\$2,250	\$2,000	\$2,600	\$600	30.00%	RECREATION & PARKS:					
Building, Struct. and Equip.	\$448,561	\$350,000	\$400,000	\$50,000	14.29%	Organized Summer Programs	\$25,265	\$30,000	\$30,000	\$0	0.00%
Hunting and Fishing	\$74	\$250	\$75	(\$175)	-70.00%	Swim Fees	\$60,783	\$68,000	\$68,000	\$0	0.00%
Animal Licenses	\$13,411	\$5,500	\$5,500	\$0	0.00%	Fisher Meadows Land Lease	\$0	\$400	\$0	(\$400)	-100.00%
Street and Curb	\$2,550	\$1,780	\$1,780	\$0	0.00%	Fees: Non-Reimbursable	\$4,000	\$4,000	\$4,000	\$0	0.00%
Recording & Conveyance	\$532,417	\$435,000	\$470,000	\$35,000	8.05%	Fees: Reimbursable	\$279,000	\$274,687	\$268,242	(\$6,445)	-2.35%
Conservation and Development	\$14,535	\$29,750	\$20,650	(\$9,100)	-30.59%	Maintenance Fees	\$54,162	\$60,616	\$55,738	(\$4,878)	-8.05%
Sale: Maps/Publications/Copies	\$25,290	\$24,000	\$20,000	(\$4,000)	-16.67%	Senior Rec. Activities	\$35,933	\$9,550	\$9,550	\$0	0.00%
LOCAP Recording Fee	\$13,617	\$11,000	\$11,000	\$0	0.00%	EDUCATION					
Sewer Permits & Inspection Fees	\$3,350	\$5,200	\$4,300	(\$900)	-17.31%	Cafeteria Sales *	\$1,125,491	\$1,158,330	\$1,192,638	\$34,308	2.96%
TOTAL LICENSES, FEES & PERMITS	\$1,056,055	\$864,480	\$935,905	\$71,425	8.26%	BOE Athletic Game Receipts/Pay to Play *	\$311,794	\$221,656	\$184,995	(\$36,661)	-16.54%
INTERGOVERNMENTAL STATE GRANTS-IN-AID:						Use of School Facilities *	\$76,242	\$54,000	\$54,000	\$0	0.00%
FEMA Reimbursement	\$45,515	\$0	\$0	\$0	0.00%	FINES & FORFEITS					
Education Cost Sharing (ECS)	\$1,051,601	\$1,232,688	\$1,232,688	\$0	0.00%	Courts	\$520	\$500	\$500	\$0	0.00%
Bulletproof Vest Partnership Act	\$4,223	\$0	\$0	\$0	0.00%	BOE Employee Bnft Contrb, Dent/Life *	\$221,867	\$119,577	\$118,380	(\$1,197)	-1.00%
Adult Education	\$0	\$1,543	\$0	\$0	0.00%	BOE Miscellaneous Receipts *	\$119,472	\$0	\$0	\$0	0.00%
Pre-paid Special Educ - Fund #13*	\$1,650,664	\$1,406,211	\$0	(\$1,406,211)	-100.00%	BOE Tuition Receipts-Parent Paid (pre K Prog) *	\$32,539	\$18,150	\$18,150	\$0	0.00%
BOE Various Grants - Fund #13*	\$175,861	\$0	\$753,734	\$753,734	0.00%	BOE Unified Sports *	\$3,400	\$3,000	\$0	(\$3,000)	-100.00%
School Transportation	\$12,019	\$20,569	\$8,306	(\$12,263)	-59.62%	BOE TEAM Program *	\$8,000	\$7,000	\$7,000	\$0	0.00%
BOE CREC Kindergarten *	\$27,753	\$31,500	\$31,500	\$0	0.00%	BOE Cafeteria Rent Receipts *	\$99,573	\$99,573	\$99,573	\$0	0.00%
BOE Special Education Excess Cost *	\$0	\$707,487	\$707,487	\$0	0.00%	BOE AHS Parking Fees *	\$33,794	\$33,794	\$35,250	\$1,456	4.31%
BOE Open Choice Attendance *	\$210,812	\$210,812	\$340,812	\$130,000	61.67%	BOE Interdistrict Tuition Valley Alt. Academy *	\$28,800	\$15,000	\$0	(\$15,000)	-100.00%
School Building Construction	\$200,299	\$194,524	\$68,070	(\$126,454)	-65.01%	BOE Special Education Tuition *	\$326,721	\$474,474	\$474,474	\$0	0.00%
Stimulus Fund	\$176,982	\$0	\$0	\$0	0.00%	BOE SEPTA (Sign Language Teacher) *	\$0	\$10,858	\$0	(\$10,858)	-100.00%
BOE E-Rate *	\$0	\$17,449	\$0	(\$17,449)	-100.00%	Public Library	\$16,294	\$19,210	\$16,000	(\$3,210)	-16.71%
Public Library	\$1,851	\$1,880	\$1,200	(\$680)	-36.17%	TOTAL CHARGES FOR CURRENT SVCS.	\$5,170,577	\$4,480,275	\$4,461,898	(\$18,377)	-0.41%
Pilot: Mfg. Mach/Equip	\$213,211	\$0	\$0	\$0	0.00%	OTHER LOCAL REVENUES					
Pilot: Grants in Lieu of Taxes	\$92,641	\$92,113	\$92,113	\$0	0.00%	Investment Interest	\$60,526	\$150,000	\$105,000	(\$45,000)	-30.00%
Pilot: Pequot Funds	\$14,968	\$14,251	\$14,251	\$0	0.00%	Sewer Use - Interest & Liens	\$13,633	\$12,600	\$10,100	(\$2,500)	-19.84%
Property Tax Relief-Elderly	\$83,249	\$60,000	\$95,000	\$35,000	58.33%	Tuition Reimbursement	\$224,475	\$0	\$0	\$0	0.00%
Veteran Reimbursement	\$4,266	\$3,000	\$5,500	\$2,500	83.33%	Refunds & Reimbursements	\$246,166	\$134,375	\$145,826	\$11,451	8.52%
(LOCIP) Local Cap. Improv. Fund	\$105,627	\$93,797	\$93,797	\$0	0.00%	Donations & Grants Private Sources	\$37,326	\$0	\$0	\$0	0.00%
Town Aid Road Fund	\$153,839	\$138,454	\$126,454	(\$12,000)	-8.67%	Refunds & Reimbursements: Sprint Tower	\$52,524	\$36,554	\$46,554	\$10,000	27.36%
Cafeteria - Board of Education *	\$118,739	\$124,805	\$131,045	\$6,240	5.00%	Avon Education Foundation - Fund#13	\$2,174	\$0	\$0	\$0	0.00%
Pilot: Colleges & Hospitals	\$7,284	\$7,256	\$3,232	(\$4,024)	-55.46%	Salvage and Demolition Sales	\$13,142	\$10,000	\$13,000	\$3,000	30.00%
Miscellaneous State Grant Receipts	\$3,000	\$7,400	\$7,400	\$0	0.00%	Interlocal Program Funding	\$71,415	\$70,860	\$72,660	\$1,800	2.54%
Emerg. Homeland	\$8,664	\$0	\$0	\$0	0.00%	Miscellaneous	\$12,264	\$11,812	\$11,812	\$0	0.00%
Youth Services Grant	\$20,250	\$0	\$0	\$0	0.00%	Sale of Property	\$3,927	\$25,000	\$25,000	\$0	0.00%
Judicial Branch 51-56	\$4,416	\$0	\$0	\$0	0.00%	Forest, Park Mgmt. Sales	\$0	\$9,600	\$12,000	\$2,400	25.00%
Manufacturing State Grant Receipts	\$0	\$0	\$213,211	\$0	100.00%	TOTAL OTHER LOCAL REVENUES	\$737,572	\$460,801	\$441,952	(\$18,849)	-4.09%
Muni Video Comp User Tax Pass Thru	\$10,649	\$0	\$0	\$0	0.00%	OTHER FINANCING SOURCES					
Misc. Governor's Budget Initiatives	\$0	\$55,829	\$0	(\$55,829)	-100.00%	General Fund Undesig. Fund Balance	\$630,416	\$0	\$0	\$0	0.00%
TOTAL INTERGOVERNMENTAL	\$4,398,383	\$4,421,568	\$3,925,800	(\$495,768)	-11.21%	Forest Park Mgt. Undesig. Fund Balance	\$8,253	\$0	\$0	\$0	0.00%
TOTAL THIS PAGE	\$69,856,665	\$71,382,604	\$73,369,431	\$1,986,827	2.78%	Sewer Fund Undesignated Fund Balance	\$402,147	\$583,973	\$456,512	(\$127,461)	-21.83%
						School Facil.-Use Undesignated Balance	\$18,500	\$0	\$0	\$0	0.00%
						TOTAL OTHER FINANCING SOURCES	\$1,059,316	\$583,973	\$456,512	(\$127,461)	-21.83%
						TOTAL REVENUES-ALL FUNDS	\$76,824,130	\$76,907,653	\$78,729,793	\$1,822,140	2.37%

* FY 11/12 BOE Revenues and Expenditures as Restated Gross. For a more detailed listing of BOE Grants see Pg. N. 244 of the FY 12/13 budget.

EXPENDITURES - APPROVED FOR FISCAL YEAR 2012/2013

	ACTUAL FY 10/11	BUDGETED FY 11/12	ADOPTED FY 12/13	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 10/11	BUDGETED FY 11/12	ADOPTED FY 12/13	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL											
GENERAL GOVERNMENT						CONSERVATION & DEVELOPMENT					
Legislative	\$48,739	\$51,471	\$50,782	(\$689)	-1.34%	Planning & Zoning	\$383,855	\$410,498	\$422,047	\$11,549	2.81%
Executive	\$411,826	\$422,913	\$451,510	\$28,597	6.76%	Conserv. Of Natural Resources	\$140,608	\$149,692	\$154,983	\$5,291	3.53%
Judicial	\$2,367	\$7,500	\$5,000	(\$2,500)	-33.33%	TOTAL CONSERVATION & DEV'T	\$524,463	\$560,190	\$577,030	\$16,840	3.01%
Elections	\$88,391	\$99,806	\$101,844	\$2,038	2.04%	MISCELLANEOUS					
Legal	\$274,746	\$155,000	\$160,000	\$5,000	3.23%	Claims & Losses	\$39,121	\$20,000	\$30,520	\$10,520	52.60%
Recording & Reporting	\$328,890	\$348,724	\$360,044	\$11,320	3.25%	Municipal Insurance	\$187,472	\$216,840	\$225,106	\$8,266	3.81%
Town Hall	\$193,762	\$175,010	\$152,873	(\$22,137)	-12.65%	Intergovernmental Expend.	\$29,173	\$57,050	\$56,550	(\$500)	-0.88%
Human Resources	\$209,339	\$218,864	\$225,104	\$6,240	2.85%	Contingency	\$1,365	\$25,000	\$25,000	\$0	0.00%
Finance	\$1,294,661	\$1,381,878	\$1,400,114	\$18,236	1.32%	TOTAL MISCELLANEOUS	\$257,131	\$318,890	\$337,176	\$18,286	5.73%
TOTAL GENERAL GOVERNMENT	\$2,852,721	\$2,861,166	\$2,907,271	\$46,105	1.61%	SUB-TOTAL TOWN OF AVON	\$18,606,229	\$19,552,480	\$20,063,046	\$510,566	2.61%
PUBLIC SAFETY						SEWERS					
Police Protection	\$5,357,846	\$5,626,488	\$5,763,034	\$136,546	2.43%	Operating Expenses	\$1,456,290	\$1,709,207	\$1,752,526	\$43,319	2.53%
Fire Protection	\$1,619,585	\$1,698,868	\$1,747,267	\$48,399	2.85%	TOTAL SEWERS	\$1,456,290	\$1,709,207	\$1,752,526	\$43,319	2.53%
Central Communications	\$620,470	\$694,288	\$723,640	\$29,352	4.23%	CAPITAL IMPROV. DEBT SERVICE					
Protective Inspection	\$235,306	\$271,543	\$290,253	\$18,710	6.89%	Bond & Anticipat. Notes	\$4,776,412	\$4,808,189	\$4,546,338	(\$261,851)	-5.45%
Other Protection	\$243,311	\$234,088	\$245,683	\$11,595	4.95%	TOTAL CAP. IMP. DEBT SERVICE	\$4,776,412	\$4,808,189	\$4,546,338	(\$261,851)	-5.45%
TOTAL PUBLIC SAFETY	\$8,076,518	\$8,525,275	\$8,769,877	\$244,602	2.87%	CAPITAL IMPROVE. PROGRAM (CIP)					
PUBLIC WORKS						Capital Improvement Facilities	\$920,996	\$1,136,297	\$797,783	(\$338,514)	-29.79%
Administration	\$334,944	\$375,537	\$365,271	(\$10,266)	-2.73%	Capital Improvement Equipment	\$190,000	\$200,000	\$900,000	\$700,000	350.00%
Highways	\$1,658,308	\$1,720,820	\$1,793,552	\$72,732	4.23%	Capital & Non-Recurr. (C.N.R.E.F.)	\$56,400	\$80,560	\$75,000	(\$5,560)	-6.90%
Sanitation	\$373,276	\$388,411	\$387,262	(\$1,149)	-0.30%	TOTAL CIP	\$1,167,396	\$1,416,857	\$1,772,783	\$355,926	25.12%
Machinery & Equipment	\$412,485	\$448,839	\$473,492	\$24,653	5.49%	BOARD OF EDUCATION					
Buildings & Grounds	\$848,676	\$972,009	\$1,044,868	\$72,859	7.50%	Administration	\$1,095,452	\$1,103,587	\$1,129,188	\$25,601	2.32%
Engineering	\$300,476	\$320,527	\$328,123	\$7,596	2.37%	Instruction	\$27,535,989	\$28,953,722	\$30,154,443	\$1,200,721	4.15%
TOTAL PUBLIC WORKS	\$3,928,165	\$4,226,143	\$4,392,568	\$166,425	3.94%	Health Services	\$332,983	\$342,344	\$354,663	\$12,319	3.60%
HEALTH & SOCIAL SERVICES						Transportation	\$2,078,306	\$2,031,267	\$2,113,162	\$81,895	4.03%
Conservation of Health	\$111,144	\$111,170	\$117,024	\$5,854	5.27%	Operation of Plant	\$3,117,198	\$3,113,427	\$3,100,667	(\$12,760)	-0.41%
Social Services	\$315,490	\$309,792	\$318,830	\$9,038	2.92%	Maintenance of Plant	\$893,214	\$1,018,610	\$1,095,299	\$76,689	7.53%
TOTAL HEALTH & SOCIAL SERVICES	\$426,634	\$420,962	\$435,854	\$14,892	3.54%	Fixed Charges	\$6,896,298	\$7,091,915	\$7,463,958	\$372,043	5.25%
RECREATION & PARKS						Cafeteria Operation	\$1,219,548	\$1,283,135	\$1,323,683	\$40,548	3.16%
Recreation	\$726,036	\$782,840	\$789,465	\$6,625	0.85%	Student Body Activity	\$325,238	\$390,037	\$698,680	\$308,643	79.13%
Parks	\$264,733	\$283,784	\$286,973	\$3,189	1.12%	Capital Outlay	\$167,087	\$207,493	\$228,505	\$21,012	10.13%
Senior Citizens	\$88,890	\$59,630	\$60,190	\$560	0.94%	Expenditures to other Schools	\$1,079,841	\$2,257,516	\$2,179,118	(\$78,398)	-3.47%
Community Activities	\$85,831	\$91,467	\$95,415	\$3,948	4.32%	State & Fed. Grants	\$2,036,507	\$1,406,211	\$753,734	(\$652,477)	-46.40%
TOTAL RECREATION & PARKS	\$1,165,490	\$1,217,721	\$1,232,043	\$14,322	1.18%	Pay to Play/Gate Receipts	\$0	\$221,656	\$0	(\$221,656)	-100.00%
CULTURE & EDUCATION						TOTAL BOARD OF EDUCATION	\$46,777,661	\$49,420,920	\$50,595,100	\$1,174,180	2.38%
Library	\$1,375,107	\$1,422,133	\$1,411,227	(\$10,906)	-0.77%	TOTAL EXPENDITURES	\$72,783,988	\$76,907,653	\$78,729,793	\$1,822,140	2.37%
TOTAL CULTURE & EDUCATION	\$1,375,107	\$1,422,133	\$1,411,227	(\$10,906)	-0.77%						
TOTAL THIS PAGE	\$17,824,635	\$18,673,400	\$19,148,840	\$475,440	2.55%						

* FY 11/12 BOE Revenues and Expenditures as Restated Gross.

ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2012)

TOWN COUNCIL

Evans, Douglas M.
May, Christopher A.
Pena, David
Samul, Pamela V.
Zacchio, Mark W., Chairperson

BOARD OF FINANCE

Bratton, Margaret H.
Durdan, Catherine M.
Gugliotti, Thomas A.
Hamilton, Dean C.
Harrison, Thomas F., Chairperson
Speich, James E.
Stoll, Brian M.

BOARD OF EDUCATION

Bernetich, Jeff
Glenn, Brian P.
Howard, Wendy J.
Lowry, Houston Putnam
Roell, Margaret J. (Peggy) Chairperson
Shea, Ames B.
Spivak, Jay S.
Stokesbury, William C.
Zirolli, Kathy

TOWN COUNCIL REPRESENTATIVES

Blomstrand, Ebbe C., Lakeview Association
Bourgard, David, Vol. Fire Department
Dellamarggio, Jean, Secret Lake Association
Harrop, Mary C., VNA
LaMonica, Caroline, Senior Citizens

REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)
Hunt, Laura A.

JUDGE OF PROBATE

Becker, Cynthia C.

COMMITTEE ON AGING

Farrell, Gloria L.
Herrmann, Alice W.
Hopper, Cynthia R.

TOWN TREASURER

McCarthy, James R.

DEPOSITORY OF TOWN FUNDS

Bank of America
Citizen's Bank
CT ST Treasury's Short-Term Investment Fund (STIF)
Farmington Bank
Municipal Investors Service Corporation
Northwest Community Bank
People's United Bank
Reich & Tang L.P. (TEPF)
Simsbury Bank & Trust Co.
Sovereign Bank
TD Bank NA
Webster Bank

TOWN ATTORNEY

Johnson, Dwight A.

ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP

CONSTABLES

Hopper, Monte J.
Propiescus, Robert M., Jr.

INSURANCE AGENT OF RECORD

USI Connecticut

NCR MENTAL HEALTH BOARD

Walls, Marissa

NORTH CENTRAL EMS

Rinaldo, Mark R., Chief of Police

FIRE POLICE

Barton, Jean
Bianchi, Dennis
Bourgard, David C.
Crozier, Raymond
Dudley, Clifford
Evans, Nancy
Gottlieb, Steven
Kachmar, Michael
Levine-Shein, Sharon
McCaffrey, Jay
McGuire, John
Sedlak, Kenneth
Theriault, Robert
Wernikoff, Gail

CT CONFERENCE OF MUNICIPALITIES

Zacchio, Mark W. Member
Robertson, Brandon Alternate

CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Zacchio, Mark W. Member
Hines, Richard W. Alternate
Hornaday, Diane S. Alternate
Robertson, Brandon Alternate

JUSTICES OF THE PEACE

Alter, Jonathan B.
Atwood, Arthur J.
Chester, Samuel D.
Clark, Marianne
Harrison, Thomas F.
Harrop, Mary C.
Harvey, Julia A.
Kaplan, Ilene D.
Katz, Morton N.
Maisano, Donato D.
McCall, Richard B.
Merlin, Linda S.
Mozzicato, Maria J.
Renfrew, Rosalie R.
Rosenfeld, Daniel H.
Smalley, Viola R.
Tilson, Ann J.
Woodford, Penelope R.

RECREATION & PARK COMMITTEE

Droppo, Donald R., Jr.
Jadovich, David A.
Marioni, Paul
Ponziani, Peter J.
Roell, Margaret J. (Peggy)
Thompson, Kathy L.
Trick, Michael F.

PLANNING & ZONING COMMISSION

Cappello, David M.
Clark, Marianne L.
Gackstatter, Chris
Griffin, Carol K.
Keith, Linda H.
Mahoney, Peter
Starr, Duane E., Chairperson

ZONING BOARD OF APPEALS

Aube, Gina R.
Johansen, Eric
Hard, Suzanne C.
Ladouceur, Brian J. Jr., Chairperson
Ryan, Terry

NATURAL RESOURCES COMMISSION

Breckinridge, Robert H., Jr.
Chester, Barbra G.
Gunn, Candace
Harrop, Mary C.
Horsey, Wade
May, Susan
Worobow, Daryl

INLAND WETLANDS COMMISSION

Applefield, Dean S.
Beauchamp, Michael R.
Carney, Diane Lisa
Dean, Martha A.
Short, Bryan
Thier, Clifford S., Chairperson
Usich, Louis N. III

BUILDING CODE BOARD OF APPEALS

Bullis, Robert
Eacott, James H. III
Ferrigno, William A.
Hinman, Dana
Magro, Paul C.

BOARD OF ASSESSMENT APPEALS

Connel, Richard S., Chairperson
Hunt, Stephen E.
Maguire, Heather A.
Mensi, Laura A.
Owens, Timothy S.

PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.
Vacancy (Board of Education)
Vacancy



WINTER STORM ALFRED – OCTOBER 2011

