



## TOWN OF AVON – BUILDING DEPARTMENT

Building 7 60 West Main Street Avon CT 06001  
Tel. 860.409.4316 Fax. 860.409.4321 Email: BuildingDept@avonct.gov

### Permit Information

#### **NO RESIDENTIAL ONE OR TWO FAMILY BUILDING PERMIT APPLICATION WILL BE ACCEPTED WITHOUT THE FOLLOWING:**

1. **Completed Building Permit Application and Fee** Town Regulation 9-23 - Permit fees shall be \$30 for the first \$1000 of work or part thereof, and an additional \$15 for each additional \$1000 of work or part thereof. (See Permit Fee and Value Calculation form).
2. **Building Plans** – Two (2) complete sets of plans which include Foundation, All Floors, Roof, All Elevations, Sections of every building variable including dimensions, material, etc.) One set will be returned when the permit is issued. **A COPY OF THE APPROVED PLANS MUST BE ON SITE AND AVAILABLE FOR ALL INSPECTIONS.**
3. **Two (2) Site Plans** showing a minimum of 2' contours (existing & proposed) with a scale of 1"= 40', or larger, e.g. 1" = 30', 1" = 20', etc. All pertinent information and elevations shall be shown for erosion control, tracking pad, driveway, basement floor, garage floor, top of foundation, footing drain and outlet, sewer lines, final grading, and all other information needed for Zoning, Wetlands, Engineering, FVHD and Building Department approvals. One set will be returned when the permit is issued.
4. **Sewage Disposal:**
  - a. Private Sewage Disposal system – FVHD approval of system design plans, which must include soil tests and their locations and elevations of the system and the well location, must be submitted with the permit application.
  - b. Public Sewage – Town Engineer approval and proof of connections charge paid.
5. **Driveway Permit:** (Town Engineer reviews both state and local roads)
  - a. State – DOT Approval
  - b. Town – Town Engineer Approval
6. **Proof of Workers Compensation Insurance, Sole Proprietor or Property Owner form.**
7. **Energy Conservation Compliance** - Chapter 11 Energy Efficiency. (Using the US Department of Energy REScheck for residential energy code compliance is acceptable.)
8. **Call Before You Dig (CBYD) Number.** (To obtain approval number, call 1 800 922-4455).
9. **ALL PERMITS MUST BE ISSUED BEFORE START OF WORK.** Town ordinance # 29 requires double the fee if work is started without a permit.
10. A Foundation or Building permit must be approved before a Blasting permit will be issued.

Blasting permits for driveways must be reviewed by the Town Engineer before they will be approved.